

Argyll and Bute Council
Comhairle Earra Ghaidheal agus Bhoid

Customer Services
Executive Director: Douglas Hendry



Kilmory
Lochgilphead
PA31 8RT
Tel: 01546 604338 Fax: 01546 604349
e.mail –Lynsey.Innis@argyll-bute.gov.uk

4 February 2014

NOTICE OF MEETING

A meeting of the **HELENSBURGH & LOMOND AREA COMMITTEE** will be held in the **PILLAR HALLS, HELENSBURGH** on **TUESDAY, 11 FEBRUARY 2014** at **9:30 AM**, which you are requested to attend.

Douglas Hendry
Executive Director - Customer Services

BUSINESS

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES**
 - (a) Minutes of Helensburgh and Lomond Area Committee Meeting - 10/12/2013 (Pages 1 - 6)
 - (b) Minutes of Special Meeting of Helensburgh and Lomond Area Committee - 14/01/2014 (Pages 7 - 10)
4. **SECONDARY SCHOOLS - PERFORMANCE AND ATTAINMENT**
Report by Head Teacher – Geoff Urie. (Pages 11 - 34)
5. **ROADS ISSUES - QUARTERLY ROADS BUDGET**
Report by Executive Director of Development and Infrastructure Services (Pages 35 - 48)
6. **ECONOMIC DEVELOPMENT ACTION PLAN**
Report by Executive Director of Development and Infrastructure Services. (Pages 49 - 64)

7. THIRD SECTOR GRANT APPLICATIONS

Report by Executive Director of Community Services (Pages 65 - 66)

8. AREA COMMITTEE MEETING CYCLE

Report by Area Governance Manager (Pages 67 - 70)

HELENSBURGH & LOMOND AREA COMMITTEE

Councillor Maurice Corry
Councillor Vivien Dance
Councillor George Freeman (Vice-Chair)
Councillor David Kinniburgh
Councillor Robert Graham MacIntyre
Councillor Aileen Morton
Councillor Ellen Morton
Councillor Gary Mulvaney (Chair)
Councillor James Robb
Councillor Richard Trail

Shirley MacLeod, Area Governance Manager

Contact: Lynsey Innis, Area Governance Assistant - 01546 604338

MINUTES of MEETING of HELENSBURGH & LOMOND AREA COMMITTEE held in the PILLAR HALL, VICTORIA HALLS, HELENSBURGH on TUESDAY, 10 DECEMBER 2013

Present: Councillor George Freeman (Vice Chair)

Councillor Vivien Dance	Councillor David Kinniburgh
Councillor Robert G Macintyre	Councillor Aileen Morton
Councillor Ellen Morton	Councillor James Robb
Councillor Richard Trail	

Attending: Shirley MacLeod, Area Governance Manager
Stewart Clark, Contracts Manager
Tom Murphy, Streetscene Area Manager
David Clements, IOD Programme Manager
Grace MacDonald, Area Manager, Adult Care
Mark Johnstone, Commissioning Team
Jane Fowler, Head of Improvement and H.R.
Campbell Divertie, CHORD Technical Project Manager

1. APOLOGIES

Apologies were intimated from:-

Councillor Maurice Corry and Councillor Gary Mulvaney

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES

(a) **MINUTE OF MEETING**

The Minute of the previous meeting held on 8 October 2013 was approved as a true record.

(b) **MINUTE OF MEETING**

The Minute of the previous meeting of the Community Safety Forum held on 15 November 2013 was noted.

4. PUBLIC QUESTION TIME

There were no questions submitted.

5. AREA SCORECARD

The Committee considered a report with exceptional performance for financial

quarter 2 of 2013-14 (July to September 2013).

Decision:

Members agreed to note the report.

(Reference: Report by Improvement and Organisational Development Programme Manager, dated 10th December 2013, submitted.)

Councillor James Robb entered the meeting at 9.40am.

6. QUARTERLY EVALUATION - CARE AT HOME PROVISION

The Vice Chair welcomed the new Area Manager for Adult Care, Grace MacDonald to the meeting and general introductions were made. The Committee considered a report providing an update on the findings of the 2nd quarterly evaluation of the Care at Home provision following the externalisation of services on 21st January 2013.

Grace MacDonald advised the Committee that the recommendations outlined in section 2 of the report should be amended to read " That the Committee note the update of the report".

Councillor Freeman requested that Members be provided with information relating to how the Helensburgh and Lomond area compares to other parts of Argyll and Bute in terms of satisfaction rates. Grace MacDonald agreed to provide this information.

Councillor Robb noted that on page 20 of the report there were 3 sets of figures missing. Grace MacDonald agreed to provide these figures by email to Members.

Councillor Trail advised that in terms of the information provided it was not clear how many clients used the framework preferred providers. Grace MacDonald agreed to provide Members with a note of the statistics in this regard.

Decision:

1. Members agreed to note the report; and
2. To bring the item back to the Business Meeting in March 2014, following the completion of the initial 12 month period review, and requested that the Head of Service attend this meeting to speak to the update report and answer Members questions.

(Reference: Report by Executive Director, Community Services dated 10 December 2013, submitted.)

Councillor Ellen Morton joined the meeting at 10.00am.

7. AMENITY SERVICES SAVINGS

The Committee considered a report proposing a service delivery model for 2014/15 which had been developed following a Member Workshop, a report to the August Area Committee Meeting and a stakeholder engagement meeting.

Decision:

1. Members agreed to note the report;
2. Members agreed that the service delivery model be taken to Council for approval; and
3. An additional recommendation 2.2 be added to the model being taken to Council to read "The Area Committee notes some savings are being made from not maintaining land in private ownership in the Helensburgh and Lomond area."

(Reference: Report by Executive Director, Development and Infrastructure, dated 10 December 2013, submitted.)

8. ROADS ISSUES - QUARTERLY ROADS BUDGET

The Committee considered a report providing information on road maintenance revenue activities being delivered in 2013/14 and the current level of expenditure of the Roads Operations Revenue Budget. Councillor George Freeman requested that the Target Unit Rates for all areas be provided to all Members. Stewart Clark confirmed that he would forward these on.

Decision:

Members agreed to note the report.

(Reference: Report by Executive Director, Development and Infrastructure Services, dated 10 December 2013, submitted.)

9. SOA PROGRESS REPORT

The Committee gave consideration to an update by the Head of Improvement and H.R.

Discussion followed and the Head of Improvement and H.R. advised members of the timescales for submission to the Scottish Government which would be February, 2014.

Decision

1. Members agreed to note the update; and
2. Noted that there would be an opportunity to review the draft report prior to submission.

(Update: Verbal update by Head of Improvement and H.R.)

10. AREA COMMUNITY PLANNING EVENT

The Committee gave consideration to an update by the Head of Improvement and H.R. She advised that the Community Planning Events which had been scheduled to take place in November had been postponed and that they were now scheduled to take place in February. Following some discussion the group agreed that Thursday 6th February 2014 would be the best date to carry out the events but would seek clarity at the Community Planning Group meeting later in the day that this date was suitable to all.

Decision

3. Members agreed to note the update; and
4. To agree the proposed date of 6th February 2014 with the Community Planning Group at their meeting later in the day.

(Update: Verbal update by Head of Improvement and H.R.)

Councillor Aileen Morton left the meeting at 11.21am.

11. HELENSBURGH CHORD PROJECT

(a) HELENSBURGH OFF STREET CARPARK PROPOSALS DURING CHORD PROJECT

Members considered a report outlining the off street carpark proposals during phase 2 of the ongoing CHORD works.

Decision:

1. Members agreed to note the report; and
2. Agreed to the recommendations outlined in section 2 of the report, on the basis that the £10,000 contribution outlined in recommendation 2.2 is made to the Council's car parking budget to offset any loss of car park income as a result of this proposal.

(Reference: Report by CHORD Technical Project Manager, dated 10th December 2013, submitted.)

(b) HELENSBURGH PIER CARPARK - CHORD PROJECT

Members considered a report requesting that during the period of January to March 2014, a section of the non-charging area of the Pier Carpark is used as a temporary storage area.

Decision:

1. Members agreed to note the report; and
2. Agreed to the recommendations outlined in section 2 of the report.

(Reference: Report by CHORD Technical Project Manager, dated 10th December 2013, submitted.)

The Committee resolved in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 6 of Part 1 of Schedule 7A to the Local Governments (Scotland) Act 1973.

The appropriate paragraphs are:-

E1

Paragraph 6 Information relating to the financial or business affairs of any particular person (other than the authority)

**12. OSCR (OFFICE OF THE SCOTTISH CHARITY REGULATOR)
REQUIREMENTS FOR ARGYLL AND BUTE COUNCIL TRUST FUNDS**

The Committee considered a report outlining the annual accounts of the 21 charitable trusts currently administered by Argyll and Bute Council, for the year ended 31 March 2013.

Decision:

1. Members agreed to note the report; and
2. Approved the annual accounts for each of the charities for the year ended 31 March 2013 and their filing with the Office of the Scottish Charity Regulator (OSCR).

(Reference: Report by Executive Director, Strategic Finance, dated 10th December 2013, submitted.)

This page is intentionally left blank

MINUTES of MEETING of HELENSBURGH & LOMOND AREA COMMITTEE held in the PILLAR HALL, VICTORIA HALLS, HELENSBURGH on TUESDAY, 14 JANUARY 2014

Present: Councillor Gary Mulvaney (Chair)

Councillor George Freeman	Councillor Ellen Morton
Councillor Maurice Corry	Councillor Aileen Morton
Councillor Vivien Dance	Councillor James Robb
Councillor David Kinniburgh	Councillor Richard Trail
Councillor Robert G MacIntyre	

Attending: Charles Reppke, Head of Governance and Law
 Audrey Martin, Development Projects & Renewables Manager
 Fergus Murray, Development Policy Manager
 Mark Lodge, Statutory Planning Officer
 Ellen Potter, NVA
 Angus Farquhar, NVA

The Chair opened the meeting and congratulated, audience member Cardross Community Councillor Tony Davey on his award in the New Year's Honour's List.

1. APOLOGIES

There were no apologies intimated.

2. DECLARATIONS OF INTEREST

Councillor Corry declared a non financial interest in item 3 of the agenda (Local Development Plan) specifically in relation to the Rhu Marina Site and Councillor Trail declared a financial interest in item 3 of the agenda (Local Development Plan), specifically in relation to the Sawmill Field Site.

Due to the nature of business on the agenda it was agreed that agenda item 4 (Kilmahew/St Peters Project) would be taken first.

3. KILMAHEW/ST PETERS PROJECT

Members considered a report outlining the request for development funding in respect of the Kilmahew/St Peter's Project which aims to transform the derelict site of the former St Peter's Seminary buildings and the surrounding woodlands of Kilmahew which has lain abandoned for more than thirty years.

Angus Farquhar of NVA gave a short presentation outlining the monies already secured in terms of the project.

Motion:

Helensburgh and Lomond Area Committee strongly support the application and endorse the work carried out by NVA. Helensburgh and Lomond Area Committee ask the Council to give the project its full support and to grant the £25,000 applied for following the budget meeting on 13th February 2014.

Moved by Councillor Ellen Morton, seconded by Councillor Vivien Dance.

Amendment:

Helensburgh and Lomond Area Committee strongly support the application and endorse the work carried out by NVA. Helensburgh and Lomond Area Committee ask the Council to earmark the £25,000 applied for at the Council meeting on 23rd January 2014.

Moved by Councillor James Robb, seconded by Councillor Richard Trail.

Decision:

The Motion was carried by 8 votes to 2 and the Committee resolved accordingly.

(Ref: Report by Executive Director of Development and Infrastructure Services, dated 14 January 2014.)

4. LOCAL DEVELOPMENT PLAN

In light of the declarations of interest previously intimated the Chair advised that the Members would consider the business of this item as follows:-

1. Rhu Marina Site
2. Sawmill Field Site; and
3. Remainder of the document.

Members considered a report outlining the next stages in taking forward the Proposed Argyll and Bute Local Development Plan Representations to Examination in accordance with the Planning etc (Scotland) Act 2006.

Councillor Maurice Corry left the room during discussion on the Rhu Marina Site.

Rhu Marina Site

Decision:

1. Members unanimously agreed to the recommendations at section 2 of the report.

Councillor Corry re-entered the room for further discussions.

Councillor Trail left the room during discussion on the Sawmill Field Site.

Sawmill Field Site

Decision:

1. Members unanimously agreed to the recommendations at section 2 of the report.

Councillor Trail re-entered the room for further discussions.

Remainder of the document

Decision:

1. Members unanimously agreed to the recommendations at section 2 of the report subject to the following amendments:

Page 17 – overview of second paragraph

In terms of the business and industrial land supply the need for this land was confirmed by studies which were carried out by Ryden Property Consultants on behalf of Scottish Enterprise. The issue was considered by reporters at the last local plan inquiry, who confirmed the allocation of the site for business and industry (see core document-----, chapter -----)

Page 23 – second paragraph

Delete sentence – “This study has been selectively referred to by a number of Objectors, none of whom have submitted any other form of landscape analysis from qualified landscape architects to counter the content of the commissioned study.”

Page 33

The addition of a sentence outlining the integrated affordable housing position.

(Ref: Report by Executive Director of Development and Infrastructure Services, dated 14 January 2014.)

This page is intentionally left blank

Hermitage Academy



Performance Report

2013-14

1. Curriculum
2. Attainment and Achievement
3. Learning and Teaching
4. Support
5. Ethos
6. Resources
7. Management and Leadership

Curriculum Vision Statement

Hermitage Academy aims to provide an education for all of our young people which will enable them to
achieve their potential,
experience success
and be well prepared for life beyond school.

G.T. Urie
Headteacher
Jan 2014

Curriculum

Under a Curriculum for Excellence the school now offers a Broad General Education from S1 to S3. This allows pupils to be fully engaged in the curriculum and allows for breadth and depth of study. Pupils are not resentful of having to do certain subjects, which may have been the case under the old curriculum model.

In Senior School the students have a broad range and level of subjects to choose from. Courses are available for all students and range from Access to Advanced Higher. The school has also introduced Enhancement Courses for students in Senior School. All these measures mean that students are far more engaged with the school and are aiming for positive destinations.

Curriculum for Excellence Update

We have a successful transition from primary to secondary – through the *Hooked on Hermitage* transition project - which leads into a **broad general education** through S1 to S3 with all subjects available to all pupils.

In Junior School - S1 to S3 courses are constructed around the Curriculum for Excellence **Experiences and Outcomes** taking pupils through Level 3 and towards Level 4 in S3 with **Inter-disciplinary Learning** being delivered through a number of whole school initiatives – *Hooked on Hermitage, Health Month*, etc. – plus ad hoc inter-departmental activities.

Tracking and monitoring is undertaken to provide an accurate picture of individual performance as progress is made through levels with individual **Personal Learning Plans** being used to support this and engage pupils and parents/guardians in the process. The PLP process builds to the **S3 Graduation** at the end of the session which provides a summary and celebration of pupil progress to that point.

In Senior School, S4 to S6 will comprise **specialist subject teaching** leading to SQA certification with the norm being **two-year courses of study and S5 being the focus year for examinations**.

All pupils will have the opportunity to study **6 subjects**, receiving 4 periods per week for each subject with a further 4 periods a week being available for **enhancement time**. No subjects will be compulsory, although pupil choice will be closely monitored and advice given on appropriateness of choices.

Internal assessments will be used in S4 to provide access to SQA certification (including examination where necessary) for all pupils as a 'back up' and for those intending to leave at the end of S4.

All S4 pupils will be certificated in **Literacy and Numeracy** at the appropriate level.

S6 will provide an opportunity for enhancement or consolidation, depending on the needs of pupils within individual subject areas. Advanced Highers will be available for those who achieved Higher in S5, as will Higher and National 5 for those who achieved the entry level

requirements for these courses in S5. The opportunity will also be available for pupils to re-sit levels if they have been unsuccessful in S5.

In summary, following the broad general education in S1 to S3 during which our young people will develop generic transferable skills and will be encouraged to develop the ability to reflect and engage with their own learning, Academy pupils will move into Senior School where they will have the opportunity to undertake an in-depth focussed study of six subjects up to Higher level at S5, followed by the further enhancement of their studies in S6 through Advanced Higher and other appropriate courses. Consequently, all of the young people who attend Hermitage Academy will have the opportunity to develop their skills and knowledge to the maximum of their potential and will have available to them access to national certification which will make them extremely attractive within the competitive world of university and college applications and in the world of work.



Hermitage Academy – Pathways to Success

National Qualifications			
	S4	S5	S6
Route 1	Higher, Year 1 – Course Assessments only	Higher, Year 2 – Course Assessments/ Examination/Certification	Advanced Higher – Course Assessments/Examination
		National 5, Year 2 – Course Assessments/ Examination/Certification	Higher, Year 2 – NAB Assessments/ Examination
Route 2	National 5, Year 1 – Course Assessments only	National 5, Year 2 – Course Assessment/ Examination/Certification	
		National 4, Year 2 – Course Assessments/ Certification (no examination)	National 5 – Course Assessment/ Examination
Route 3	National 4, Year 1 – Course Assessments only	National 4, Year 2 – Course Assessments/ Certification (no examination)	
		Access 3, Year 2 – Course Assessments/ Certification (no examination)	National 4, Year 2 – Course Assessments/Certification (no examination)

Attainment and Achievement

The school has raised the bar in terms of its expectation of attainment and achievement. In Attainment the school is consistently above the Argyll and Bute Council and Scottish Average for SQA results. In achievement, the school has adopted the School of Champions Philosophy which is proving to be hugely influential and beneficial to celebrating achievement and hard work.

% of S4 Pupils who get 3+ Highers in S5

Argyll and Bute Schools								
School	Authority [Ⓜ]	Roll	Staff	Ratio	FME	1+ Highers [Ⓜ]	3+ Highers [Ⓜ]	5+ Highers [Ⓜ]
Tarbert Academy	Argyll and Bute	104	17.9	5.81	10.6	86	64	43
Hermitage Academy	Argyll and Bute	1323	92.7	14.27	9.6	67	39	15
Lochgilphead Joint Campus	Argyll and Bute	497	43.6	11.4	8.2	48	34	20
Oban High School	Argyll and Bute	1064	76.6	13.89	8.6	53	31	12
Argyll and Bute Average	Argyll and Bute				10.7	53	30	13
Rothesay Academy	Argyll and Bute	324	35.3	9.178	20.4	53	28	12
Islay High School	Argyll and Bute	210	25.2	8.333	4.3	56	25	14
Campbeltown Grammar School	Argyll and Bute	482	47.2	10.21	12.4	41	21	8
Dunoon Grammar School	Argyll and Bute	869	67	12.97	14.1	37	20	11
Tobermory High School	Argyll and Bute	142	21.6	6.574	7.6	48	19	4
Tiree High School	Argyll and Bute	28	11.6	2.414	15.1	14	0	0

As can be seen in the table above Hermitage Academy has produced a very good set of results in comparison to the other schools in Argyll and Bute Council.

Staff:Pupil Ratio (Pupils per teacher)

Argyll and Bute Schools								
School	Authority [Ⓜ]	Roll	Staff	Ratio	FME	1+ Highers [Ⓜ]	3+ Highers [Ⓜ]	5+ Highers [Ⓜ]
Tiree High School	Argyll and Bute	28	11.6	2.414	15.1	14	0	0
Tarbert Academy	Argyll and Bute	104	17.9	5.81	10.6	86	64	43
Tobermory High School	Argyll and Bute	142	21.6	6.574	7.6	48	19	4
Islay High School	Argyll and Bute	210	25.2	8.333	4.3	56	25	14
Rothesay Academy	Argyll and Bute	324	35.3	9.178	20.4	53	28	12
Campbeltown Grammar School	Argyll and Bute	482	47.2	10.21	12.4	41	21	8
Lochgilphead Joint Campus	Argyll and Bute	497	43.6	11.4	8.2	48	34	20
Dunoon Grammar School	Argyll and Bute	869	67	12.97	14.1	37	20	11
Oban High School	Argyll and Bute	1064	76.6	13.89	8.6	53	31	12
Hermitage Academy	Argyll and Bute	1323	92.7	14.27	9.6	67	39	15

This table is highlighting the number of pupils per teacher. This figure has an impact on class sizes. Class Sizes in Hermitage Academy are mainly at or close to their maximum of 33 in Junior School and 30 in Senior School.

SQA Results Trends

The school has continued to show an overall trend of improvement in the SQA Examination Diet of 2013 in most areas.

As can be seen from the table Hermitage Academy exceeds the Argyll and Bute average in almost every category. This reflects the school's position in the authority in terms of results. It should also be noted that over 25% of the Secondary pupils of Argyll and Bute schools attend Hermitage Academy. Therefore the impact of Hermitage Academy's results on the results of the Authority is considerable.

S4 Results

At **Standard Grade** the % of pupils attaining Credit, General and Foundation has remained relatively high but down on last year.

- Last year 2012 was the highest % of pupils attaining 5+ Credit Awards at 48% since current records began in 2005 and this year this has gone down however the overall trend is upwards.

S5 Higher Results

At S5 **Higher**, are considerably up on last year's figure. The pass rate is well above the Council average and on an overall upward trend.

- Slight increase in 5+ awards
- Considerable increase in 3+ and 1+ Awards at Higher
- A number of pupils just missed getting five As due to one or two weaker subjects.
- Two pupils got five A Band 1 passes.

Advanced Higher Results

Last year at **Advanced Higher** the number of pupils achieving at least one Advanced Higher rose again to the highest ever at 33% - this will be one of the highest rates in state sector schools in Scotland. The figure has dropped down this year but still remains well above Council and Scottish averages.

- S6 Advanced Higher – Increase in presentations.
- Increase in awards at A, B & C.
- Decrease in No Awards

The next four tables show how Hermitage Academy is doing in comparison to the HMIE Comparator Schools for Hermitage Academy. These are schools that are seen to be the

closest in terms of catchment area, rurality and other socio-economic factors.

HMIE Comparator Schools for Hermitage Academy : Five + Highers

HMIE Comparator Schools for Hermitage Academy								
School	Authority [®]	Roll	Staff	Ratio	FME	1+ Highers [®]	3+ Highers [®]	5+ Highers [®]
Eastwood High School	East Renfrew	980	86.2	11.37	10.9	66	45	24
Largs Academy	North Ayrshire	1080	81.6	13.24	8.3	54	36	22
St Ninian's High School	East Dunbarton	759	62.8	12.09	10.8	62	37	20
Perth Academy	Perth and Kinross	1000	83.3	12	8.5	52	36	18
Perth High School	Perth and Kinross	1460	109.2	13.37	6.2	54	35	17
St Joseph's College	Dum and Gal	765	65	11.77	8.8	56	34	17
Dumfries Academy	Dum and Gal	617	59.4	10.39	16.4	47	28	17
Park Mains High School	Renfrewshire	1360	90.4	15.04	7.9	52	32	16
Hermitage Academy	Argyll and Bute	1323	92.7	14.27	9.6	67	39	15
Balwearie High School	Fife	1629	138.2	11.79	17.6	49	33	15
Inverurie Academy	Aberdeenshire	910	72.9	12.48	5	48	31	15
Our Lady's H S - Cumbernauld	North Lanark	915	68.8	13.3	13.4	52	34	15
Mackie Academy	Aberdeenshire	1085	85.4	12.7	3.2	46	30	13
West Calder High School	West Lothian	957	71.2	13.44	14.5	48	27	13
Bridge Of Don Academy	Aberdeen City	617	49.5	12.46	5.5	45	26	12
Prestwick Academy	South Ayrshire	1202	88.1	13.64	13.3	55	31	11
Dunfermline High School	Fife	1521	107.8	14.11	15.4	46	28	11
Montrose Academy	Angus	851	70.8	12.02	12.6	46	28	10
Broxburn Academy	West Lothian	905	73.3	12.35	17.2	44	23	10
Galashiels Academy	Scottish Borders	882	68.5	12.88	13.7	42	25	8
Lasswade High School Centre	Midlothian	1315	99.6	13.2	14.4	43	22	7

HMIE Comparator Schools for Hermitage Academy : Three + Highers

HMIE Comparator Schools for Hermitage Academy								
School	Authority [®]	Roll	Staff	Ratio	FME	1+ Highers [®]	3+ Highers [®]	5+ Highers [®]
Eastwood High School	East Renfrew	980	86.2	11.37	10.9	66	45	24
Hermitage Academy	Argyll and Bute	1323	92.7	14.27	9.6	67	39	15
St Ninian's High School	East Dunbarton	759	62.8	12.09	10.8	62	37	20
Largs Academy	North Ayrshire	1080	81.6	13.24	8.3	54	36	22
Perth Academy	Perth and Kinross	1000	83.3	12	8.5	52	36	18
Perth High School	Perth and Kinross	1460	109.2	13.37	6.2	54	35	17
St Joseph's College	Dum and Gal	765	65	11.77	8.8	56	34	17
Our Lady's H S - Cumbernauld	North Lanark	915	68.8	13.3	13.4	52	34	15
Balwearie High School	Fife	1629	138.2	11.79	17.6	49	33	15
Park Mains High School	Renfrewshire	1360	90.4	15.04	7.9	52	32	16
Inverurie Academy	Aberdeenshire	910	72.9	12.48	5	48	31	15
Prestwick Academy	South Ayrshire	1202	88.1	13.64	13.3	55	31	11
Mackie Academy	Aberdeenshire	1085	85.4	12.7	3.2	46	30	13
Dumfries Academy	Dum and Gal	617	59.4	10.39	16.4	47	28	17
Dunfermline High School	Fife	1521	107.8	14.11	15.4	46	28	11
Montrose Academy	Angus	851	70.8	12.02	12.6	46	28	10
West Calder High School	West Lothian	957	71.2	13.44	14.5	48	27	13
Bridge Of Don Academy	Aberdeen City	617	49.5	12.46	5.5	45	26	12
Galashiels Academy	Scottish Borders	882	68.5	12.88	13.7	42	25	8
Broxburn Academy	West Lothian	905	73.3	12.35	17.2	44	23	10
Lasswade High School Centre	Midlothian	1315	99.6	13.2	14.4	43	22	7

HMIE Comparator Schools for Hermitage Academy : One + Highers

HMIE Comparator Schools for Hermitage Academy								
School	Authority [Ⓜ]	Roll	Staff	Ratio	FME	1+ Highers [Ⓜ]	3+ Highers [Ⓜ]	5+ Highers [Ⓜ]
Hermitage Academy	Argyll and Bute	1323	92.7	14.27	9.6	67	39	15
Eastwood High School	East Renfrew	980	86.2	11.37	10.9	66	45	24
St Ninian's High School	East Dunbarton	759	62.8	12.09	10.8	62	37	20
St Joseph's College	Dum and Gal	765	65	11.77	8.8	56	34	17
Prestwick Academy	South Ayrshire	1202	88.1	13.64	13.3	55	31	11
Largs Academy	North Ayrshire	1080	81.6	13.24	8.3	54	36	22
Perth High School	Perth and Kinross	1460	109.2	13.37	6.2	54	35	17
Perth Academy	Perth and Kinross	1000	83.3	12	8.5	52	36	18
Our Lady's H S - Cumbernauld	North Lanark	915	68.8	13.3	13.4	52	34	15
Park Mains High School	Renfrewshire	1360	90.4	15.04	7.9	52	32	16
Balwearie High School	Fife	1629	138.2	11.79	17.6	49	33	15
Inverurie Academy	Aberdeenshire	910	72.9	12.48	5	48	31	15
West Calder High School	West Lothian	957	71.2	13.44	14.5	48	27	13
Dumfries Academy	Dum and Gal	617	59.4	10.39	16.4	47	28	17
Mackie Academy	Aberdeenshire	1085	85.4	12.7	3.2	46	30	13
Dunfermline High School	Fife	1521	107.8	14.11	15.4	46	28	11
Montrose Academy	Angus	851	70.8	12.02	12.6	46	28	10
Bridge Of Don Academy	Aberdeen City	617	49.5	12.46	5.5	45	26	12
Broxburn Academy	West Lothian	905	73.3	12.35	17.2	44	23	10
Lasswade High School Centre	Midlothian	1315	99.6	13.2	14.4	43	22	7
Galashiels Academy	Scottish Borders	882	68.5	12.88	13.7	42	25	8

HMIE Comparator Schools for Hermitage Academy : Staff:Pupil Ratio

HMIE Comparator Schools for Hermitage Academy								
School	Authority [Ⓜ]	Roll	Staff	Ratio	FME	1+ Highers [Ⓜ]	3+ Highers [Ⓜ]	5+ Highers [Ⓜ]
Dumfries Academy	Dum and Gal	617	59.4	10.39	16.4	47	28	17
Eastwood High School	East Renfrew	980	86.2	11.37	10.9	66	45	24
St Joseph's College	Dum and Gal	765	65	11.77	8.8	56	34	17
Balwearie High School	Fife	1629	138.2	11.79	17.6	49	33	15
Perth Academy	Perth and Kinross	1000	83.3	12	8.5	52	36	18
Montrose Academy	Angus	851	70.8	12.02	12.6	46	28	10
St Ninian's High School	East Dunbarton	759	62.8	12.09	10.8	62	37	20
Broxburn Academy	West Lothian	905	73.3	12.35	17.2	44	23	10
Bridge Of Don Academy	Aberdeen City	617	49.5	12.46	5.5	45	26	12
Inverurie Academy	Aberdeenshire	910	72.9	12.48	5	48	31	15
Mackie Academy	Aberdeenshire	1085	85.4	12.7	3.2	46	30	13
Galashiels Academy	Scottish Borders	882	68.5	12.88	13.7	42	25	8
Lasswade High School Centre	Midlothian	1315	99.6	13.2	14.4	43	22	7
Largs Academy	North Ayrshire	1080	81.6	13.24	8.3	54	36	22
Our Lady's H S - Cumbernauld	North Lanark	915	68.8	13.3	13.4	52	34	15
Perth High School	Perth and Kinross	1460	109.2	13.37	6.2	54	35	17
West Calder High School	West Lothian	957	71.2	13.44	14.5	48	27	13
Prestwick Academy	South Ayrshire	1202	88.1	13.64	13.3	55	31	11
Dunfermline High School	Fife	1521	107.8	14.11	15.4	46	28	11
Hermitage Academy	Argyll and Bute	1323	92.7	14.27	9.6	67	39	15
Park Mains High School	Renfrewshire	1360	90.4	15.04	7.9	52	32	16

- **Conclusion and Action Points**

As can be seen from these four tables, Hermitage Academy is a school which is achieving very well in relation to the Comparator Schools

Ranked 9th in Five Highers

Ranked 2nd in Three plus Highers

Ranked 1st in One plus Highers

The school has a very good system of Self Evaluation in SQA results. All Principal Teachers have submitted their SQA analysis, detailing the areas of strength and the areas that need to be developed. This process has looked at results in greater depth with Fyfe data analysis, with a focus on continual improvement. Where there had been identified underperformances those with the subject responsibilities have submitted detailed plans and proposals to tackle underachievement. There has been a series of meetings to discuss matters and to finalise action plans and these have now been approved by the Senior Management Team. There is ongoing liaison between the Senior Leadership Team and Principal Teachers throughout the session to track progress.

Initial Action Points

- Continue the excellent progress being made in most subject areas
- Work with Departments who may be underachieving in setting higher expectations for their pupils, to course the pupils at the level that they are achieving in other subjects, to offer support and assistance where needed and to ensure that attainment rises to at least the Council Average in the session ahead.
- A large number of new staff have been appointed, some in Promoted Posts, and this will have a positive impact on pupil attainment.

In conclusion, the results at Hermitage Academy have continued the upward trend established over the last few years.

Learning and Teaching

The Learning and Teaching that is taking place in the school is now fully engaged the pupils of the school. Lessons are well planned and delivered. New initiatives such as the **Hermie 120** zones and lesson starters have had a big impact on attitude in classes.

Support

The staged intervention, early identification of potential barriers to learning and the excellent in class support have been crucial in the widening of the curriculum to be truly inclusive and appropriate for all pupils. There is a first class Guidance Structure and Team, highly effective Support for Learning Department and the recent introduction of the Tutor system coupled with daily *i-time* has been transformational.



The concept of i-time will be explained in a short presentation by Mr Morgan DHT.

School Roll and Staying on rates

Roll and Staying on Rate for Hermitage Academy

Roll and Staying on Rates by Stage

	School Roll										Staying on Rates					
	S1	S2	S3	S4	S5 Sep	S5 Jan	S6	S5/S6	Adult	Total	S5 Sep	NCD	S5 Jan	NCD	S6	NCD
2013	225	223	238	245	231	221	161	382		1323	95	1	91	1	72	5
2012	217	236	242	242	225	193	192	385	2	1354	94	1	80	4	77	2
2011	243	240	242	240	250	236	186	422		1401	98	1	93	1	81	1
2010	239	235	236	254	230	213	154	367	1	1348	88	3	81	3	70	4

2009	222	236	257	262	221	221	157	378	1	1355	86	2	86	1	64	3
------	-----	-----	-----	-----	-----	-----	-----	-----	---	------	----	---	----	---	----	---

Attendance

Percentage authorised absences for 2012/13						
Percentage of authorised absences for Hermitage Academy for 2012/13						
	S1	S2	S3	S4	S5	S1-S5
Hermitage Academy	4.60%	5.60%	6.20%	7.60%	5.10%	5.80%
Argyll and Bute	4.50%	5.20%	5.60%	6.00%	4.80%	5.20%
Scotland	4.90%	5.80%	6.20%	5.50%	5.10%	5.50%
Percentage unauthorised absences for 2012/13						
Percentage of unauthorised absences for Hermitage Academy for 2012/13						
	S1	S2	S3	S4	S5	S1-S5
Hermitage Academy	0.90%	1.30%	1.90%	1.90%	2.50%	1.70%
Argyll and Bute	0.80%	1.30%	1.80%	1.80%	2.50%	1.70%
Scotland	1.60%	2.20%	2.80%	3.30%	2.80%	2.50%

Leaver Destinations

SCHOOL LEAVER DESTINATION REPORT - COMPARISON OF 2012/13 WITH 2011/12 DATA													
	Secondary School	Total Leavers	HE	FE	Training	Employed	Voluntary	Activity Agreement	Unemployed Seeking	Unemployed Not Seeking	Unknown	Total Positive	Total Other
		Nos	%	%	%	%	%	%	%	%	%	%	%
2012-2013	Hermitage Academy	201	42.8	24.9	3	15.9	0	1	10.4	2	0	87.6	12.4
2012-2013	Argyll and Bute Council	875	37.9	21.4	3.7	28.1	0.3	1	6.6	0.9	0	92.5	7.5
2011-2012	Hermitage Academy	213	45.5	25.4	4.2	15.5	0.5	0.5	8	0.5	0	91.5	8.5
2011-2012	Argyll and Bute Council	935	39.7	20.9	3.6	24.9	0.3	0.6	7.6	1.7	0.6	90.1	9.9

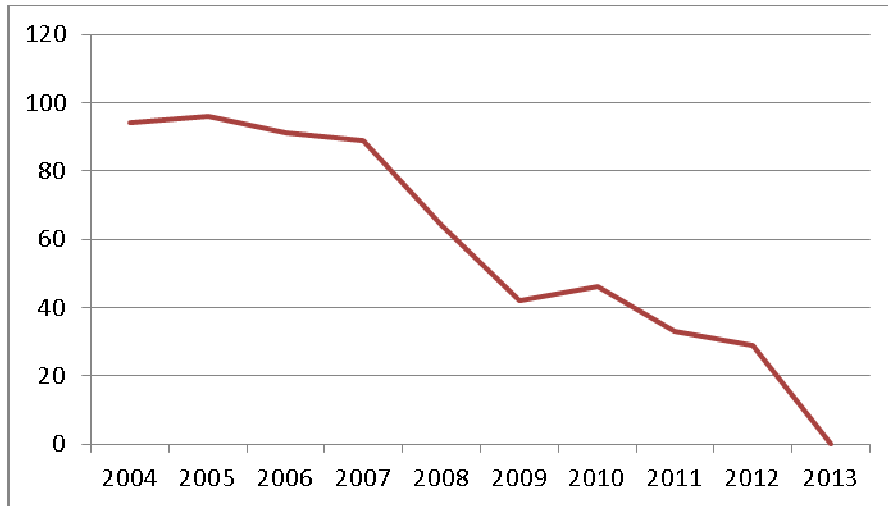
As can be seen in the table above, Hermitage Academy is doing very well in preparing pupils for Higher and Further Education and to some extent other Training. In terms of employment the Young People of Helensburgh and Lomond area have to compete with the other Young People in the Central Belt for job opportunities. In comparison to other schools in the area Hermitage Academy students are doing slightly better, in every category.

Ethos

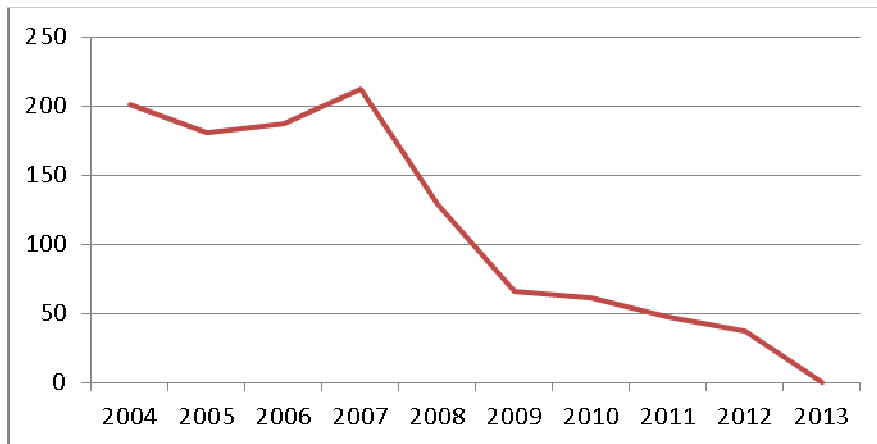
Hermitage Academy

Behaviour Report Last 10 years

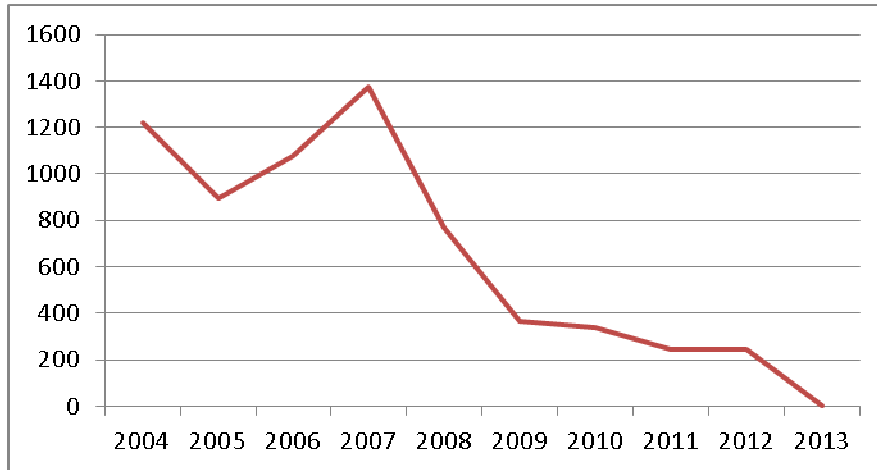
Number of Pupils Excluded



Number of Exclusion Incidents



Number of Openings



For the first time, since records began, with a school population of 1360 the school has had a whole term (Aug – Oct 2013) with no exclusions.

The school has a very calm and friendly approach. The school roll has remained high and currently stands at 1360 pupils. The school offers a large number of extra-curricular activities and trips. The school has partner exchange schools in USA, France, Spain and Germany.

The Hermitage Academy PTA are very supportive financially of clubs and activities in the school, however the biggest financial outlay is the cost of transportation. With so many sports teams it can be a considerable drain on resources to subsidise the travel costs of teams.

The current list of clubs and activities is listed below.

Lunchtime/After school clubs

<i>Name of Club</i>	<i>Day</i>	<i>Time</i>	<i>Venue/ Organiser</i>	<i>Brief description of activity</i>
Wargames and Strategy Card Games Club	Every Lunchtime (Mon-Fri)	1.00 – 1.50	C005 The Drama Studio / Mr Pittom	We play a range of Strategy Card games in favour at the moment are Magic the Gathering, Yu-Gi-Oh and Game of Thrones.
Scripture Union	Wednesday	1.10 – 1.50	A214 - Mr Kerr, Andy Lang, Associate SU Worker	All welcome
Photography Club	Tuesday	3.30 – 4.30	D271 - Mr Paterson & Mr Berrall	A relaxed after school session discussing aspects of photography and using the latest photographic equipment to develop new skills.
Volcano Club	Wednesday lunchtime	1.00 – 1.50	C219 /Mrs Callaghan	This is for S2 pupils who study the Power of Nature topic.
Creative Writing and Imaginative Drawing	Wednesday	1.00 – 1.50	D221/ Mrs Ryan & Mrs Reynolds	Develop the Creative Writing and Imaginative Drawing skills and to produce your own printed book. Currently closed to new members
Supporting young people from Service Families	Wednesday	1.20 – 1.50	A1 19 (English Department) – Mrs Glancy	Talkabout the issues which are unique to service families
Chess club	Monday	3.30 – 4.30	C223 – Mr Harrison	Pupils either play 'friendly' chess matches, or compete in a ladder system, whereby players challenge and defend their position on a vertical ladder. All ages and abilities welcome.

<i>Name of Club</i>	<i>Day</i>	<i>Time</i>	<i>Venue/ Organiser</i>	<i>Brief description of activity</i>
Chess club	Thursday	1.00 – 1.50	C223 – Mr Harrison	Pupils either play 'friendly' chess matches, or compete in a ladder system, whereby players challenge and defend their position on a vertical ladder. All ages and abilities welcome.
Philosophy Café	Tuesday	1:00 - 1:50	C2 20 - Mr Harrison	
Meditation club	Thursday	12.50– 1.40	C220 – Mrs Douglas	We do a 20 minute meditation that starts around 1:10pm. The group normally meet for lunch in the class beforehand. The meditation begins with a relaxation exercise then a guided meditation.
French Support Club	Monday	1.15 – 1.50	C127 – Miss Murray	Lunchtime support session for pupils who are not doing French in S3 (and are studying Spanish/German instead) but would like to pick French up again in S4/5/6.
Debating Society	Wednesday	1.20 – 1.50	A111 - Miss O'Donnell	
Beauty Club	Monday	1.20 – 1.50	C029 – Miss Murphy	Juniors
Beauty Club	Friday	1.20 – 1.50	C029 – Miss Murphy	Seniors

<i>Name of Club</i>	<i>Day</i>	<i>Time</i>	<i>Venue/ Organiser</i>	<i>Brief description of activity</i>
Bead Club	Tuesday	1.20 – 1.50	C031 – Mrs Bowman	
Sewing Club	Wednesday	1.20 – 1.50	A111 – Mrs Bowman	
S1 - Homework Club	Wednesday	1.15 – 1.50	C029 – Ms Allan, Mrs Dickson	Limited to 12 people
TV Club	Tuesday	3.30 – 5.00	C212 – Mr Reid	
Lego Robotics Club (S1 pupils only)	Wednesday	1:00 - 1:50	A203 – Mr Burrett	Number of participants limited to 16 as there are only 4 robots,

<i>Name of Club</i>	<i>Day</i>	<i>Time</i>	<i>Venue/ Organiser</i>	<i>Brief description of activity</i>
Swing Band	Monday	1.10 – 1.40	Music Dept – Mr Docherty	
Orchestra	Tuesday	3.30 – 4.45	Music Dept – Mr Price	
Junior Choir (S1- S3)	Wednesday	1.20 - 1.50	Music Dept – Mr Price	
String Ensemble	Wednesday	3.30 – 4.30	Music Dept – Mrs Reid Foster	
Senior Wind band	Thursday	1.20 – 1.50	Music Dept C016 – Mrs Frew	S3 - S6 Woodwind Brass and Percussion Players)
Senior Choir (S4- S6)	Friday	1.20 – 1.50	Music Dept C016 – Mrs Frew	
Fiddles	Friday	1.10 – 1.40	Music Dept -	
Junior Wind Band	Friday	1.10 – 1.40	CO18 – Mrs Mackenzie	
The Pipe Band Club	Wednesday	13:20 - 13:50	Donald MacPhee - Music Dept.	
School Show Rehearsals (when applicable)	Every lunch time	1.20 – 1.50	Music Dept	
School Show Rehearsals(when applicable)	Afterschool Mon, Tues, Thursday 3.30pm and Sundays 10am - 5pm		Music and Drama Departments	

<i>Name of Club</i>	<i>Day</i>	<i>Time</i>	<i>Venue/ Organiser</i>	<i>Brief description of activity</i>
Dodgeball Club	Thursday	3.30 - 4.30	Main Games Hall- Mr Thomson	
S1/2 Boys Rugby	Tuesday	1:00 - 1:50	3G Pitch - Mr McNee/Mr MacDonald	
Girls Rugby S4-6	Thursday	3.30 - 4.30	3G Pitch - Mr McNee	
Boys Rugby S1-2	Tuesday	1.00 – 1.50	3G Pitch - Mr McNee/ Mr MacDonald	
Football U18's	Monday & Wednesday	1:00 - 1:50	3G Pitch -Mr MacAulay/Mr Thomson	
Football U15's	Thursday	1:00 - 1:50	3G Pitch -Mr Gilmour/Mr McCluskey	
U-16 Football	Friday	3.30 – 4.30	Pitches - Mr Docherty	Football Training
S1 football club	Tuesday	3.45 - 4.45	3G Pitch – Mr Stewart	It's simply a chance to play football. No training, just games. All that is required is appropriate kit, i.e. boots, shorts and t-shirt.
S3 5-a-side Football	Friday	12.50 – 1.40	Games Hall - Mr Meikle	
Football	Friday	3.30 – 4.30	Games Hall - Mr Morgan	Staff v S6
S2 Football	Monday	1:00 - 1:50	3G Pitch - Mr Stewart	
Hockey	Monday & Wednesday	1:00 - 1:50	Pitch 1G - Mr Meikle	Open to all years

<i>Name of Club</i>	<i>Day</i>	<i>Time</i>	<i>Venue/ Organiser</i>	<i>Brief description of activity</i>
Shinty	Tuesday & Thursday	1:00 - 1:50	Side Astro Pitch – Louise Ferguson / Senior Sports Leaders	
Athletics	Friday	1:00 - 1:50	Side Astro Pitch – Charlotte Jennings / Senior Sports Leaders	
Badminton	Monday	3.40 – 5.00	Games Hall - Mrs Bernard/Mrs Teague	Main Sports Hall
Badminton	Thursday	1:00 – 1.50	Games Hall - Mrs Bernard/Mrs Teague	Main Sports Hall
Netball	Tuesday	1:00 – 1.50	Games Hall - Miss Davidson	S1
Netball	Tuesday	3.30 - 4.30	Games Hall - Miss Davidson	S2-3
Gym	Monday	1:00 - 1:50	Fitness Suite – Mr MacDonald	Seniors
Gym	Tuesday	1:00 - 1:50	Fitness Suite – Mrs Walker	Girls Only
Gym	Wednesday, Friday	1:00 - 1:50	Fitness Suite – Mr MacDonald	Seniors Boys
Table Tennis	Tuesday	1:00 - 1:50	Side Gym – Mr Munro	
Table Tennis	Wednesday	3.30 – 4.30	Side Gym – Mr McNee	

Resources

The school is extremely well managed. It is the most cost efficient school in the Authority and one of the cheapest schools in Scotland in terms of cost per pupil. The resources of the school are very well looked after and maintained. The school fabric, fittings and resources are being treated with respect and repairs and malicious damage incidents are extremely low. The main resource of Teaching Staff has been put under real pressure with cuts to staffing numbers in the last few sessions. The staffing allocation has been revised and in January 2014 the staffing levels are now back to the level they used to be at, however it is still below that of other similar schools. The most important resources in a school are teachers and all these factors which explain the dramatic drop in exclusions from school are dependent on having sufficient teachers to provide the quality of education that is required.

Management and Leadership

The school is extremely well managed and has a distributed Leadership Model which extends throughout the school. The Headteacher has been in post for 7 years and the Senior Leadership Team was cut from a Headteacher and six Depute Heads to a Headteacher and three Depute Heads. This has now been increased to four Depute Head teachers and this has made a considerable difference to the work of the Senior Leadership Team.

In conclusion

Hermitage Academy is a school which has a very good reputation nationally. It continues to have a stable school roll, when other schools are suffering a decline in numbers. There is a very clear vision, a highly conducive climate for learning and a growing ethos of achievement. The staff of the school work extremely hard and are fully committed to try to offer the best education possible for the Young People of the Helensburgh and Lomond area.

This page is intentionally left blank

ARGYLL & BUTE COUNCIL

Helensburgh and Lomond Area Committee

DEVELOPMENT AND INFRASTRUCTURE SERVICES

11 FEBRUARY 2014

ROADS REVENUE BUDGET – 3rd QUARTER UPDATE

1. SUMMARY

- 1.1 This report follows on from the report presented at the December Area Committee, which provided information on road maintenance revenue activities being delivered in 2013/14.
- 1.2 This report details the current level of expenditure of the Roads Operations Revenue Budget.

2. RECOMMENDATION

- 2.1 That the Committee notes this report.

3 DETAIL

- 3.1 Members were presented with two reports earlier this financial year which provided information on the roads maintenance revenue budget. This third report follows a similar format and provides information on roads maintenance spend to the end of the 3rd Quarter.
- 3.2 As mentioned in the previous report, the Roads Operations Budget is proposed in line with the Roads Maintenance and Asset Management Plan (RAMP). The RAMP sets out the level of maintenance that is required, for each different roads maintenance activity, to properly maintain the road network; the three main criteria used for prioritising works are safety, serviceability and sustainability, with safety being the most important. As explained previously, the available revenue budget is currently insufficient to allow all of the required works to be fully undertaken.
- 3.3 Roads revenue expenditure is closely monitored by separating types of work into different 'activities'. This report is based solely upon financial information which has been collated through the 'Total' costing system. Budgetary figures provided in the Appendices to this report represent the current roads revenue annual budget and expenditure for the months of April to December i.e. the overall spend for the 1st, 2nd and 3rd quarters of the 2013/14 financial year.
- 3.4 Appendix 1a shows the overall roads maintenance budget for each area – budget adjustments have been highlighted. Appendix 1b provides detailed information on adjustments made in Q3 to individual activity budgets. As we progress through the financial year, the number of activity adjustments can be seen to increase – it should be noted that overall budgets for each of the four areas have not been adjusted. Appendix 1c provides information on percentage spend for each area – in previous reports, information in this table was reported as separate 'Area' and 'Centrally' managed budgets; for ease of reference, budgets (apart from 'bridges', cattle grids, summer stand-by and street lighting-related apparatus) have been combined i.e. the 'centrally managed' part of the budget has been combined with the 'Area' budget to give a more realistic view of spend in each Area.

- 3.5 In order to show what level of service can be provided for each activity, the unit rate (cost) has been estimated for undertaking units of work i.e. a square metre of patching or a metre of ditch cleaned. In this report – Appendix 1d - the budget spent for each activity has been divided by the estimated unit rate for that activity to give the amount of work that would be expected to have been achieved within that budget spend. Using estimated rates, the overall and annual cost for a service in line with the RAMP can be calculated. The table in Appendix 1d details the targeted quantity as set out in the RAMP and the estimated quantity to the end of the 2nd Quarter. The table demonstrates the difference between what can be achieved with the available budget and the desired quantity set out in the RAMP.
- 3.6 Appendix 1e shows graphically how some of the main work activities are progressing in financial terms. Budget profiles are set for each budget line and are used to manage actual expenditure against available budget. Appropriate action has been taken over the financial year to achieve a level of satisfactory performance, whilst ensuring that we work within the available budget. Graphs show ‘target’ spend versus ‘actual and re-profiled’ spend.

4 CONCLUSION

- 4.1 This report provides Members with a financial update on the roads revenue maintenance budget. Further quarterly reports will continue to be presented to Members at future Area Committees.

5 IMPLICATIONS

- | | | |
|-----|------------------------------------|--|
| 5.1 | Policy | Works assessed and carried out under the current Roads Asset Management and Maintenance Plan |
| 5.2 | Financial | The available Roads revenue budget is below that required in terms of the RAMP. |
| 5.3 | Personnel | Roads revenue maintenance works are delivered by both Roads Operations and Amenity Operatives. |
| 5.4 | Equalities
Impact
Assessment | None |
| 5.5 | Legal | None |
| 5.6 | Risk | Deterioration of road network if budget not spent effectively. |
| 5.7 | Customer Service | Maintains service level commitment set out in Service Plan. |

6. APPENDICES

- | | |
|-------------|---|
| Appendix 1a | Roads revenue maintenance budget for all Areas. |
| Appendix 1b | Adjustments to budgets at end of Q3. |

- Appendix 1c Revenue maintenance budget for each area and current level of spend.
- Appendix 1d 3rd Quarter spend and estimate of percentage of target quantity achieved.
- Appendix 1e Graphs of 'spend versus target' on an activity basis.

Jim Smith
Head of Roads & Amenity Services
14 January 2014

For further information contact: Stewart Clark, Roads Performance Manager,
Tel: 01546 604893

APPENDICES

Roads Revenue Maintenance Budget 2013 to 2014

Activity	Activity Description	Mid Argyll	Kintyre	Islay	MAKI	Lorn	Mull	OLI	Bute	Cowal	B&C	H&L	All	Total
0701	Bridges	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£225,000	£225,000
1002	Cycleway Patching	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
2001	Bounday Fences/Walls	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
2101	Pedestrian Guardrails	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
2201	Traffic Signals	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£30,000	£30,000
2501	Sweeping and Cleaning	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
3201	Emergency Incidents	£4,300	£4,300	£4,300	£12,900	£12,740	£5,160	£17,900	£0	£9,890	£9,890	£7,310	£0	£48,000
3202	Summer Standby	£7,667	£7,667	£7,666	£23,000	£7,800	£5,200	£13,000	£0	£14,000	£14,000	£20,000	£13,000	£83,000
0000	Unallocated	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
0501	Patching	£154,910	£166,909	£71,909	£393,728	£213,448	£105,298	£318,746	£109,927	£244,164	£354,091	£255,546	£0	£1,322,111
0502	Potholing	£30,000	£28,000	£125,000	£183,000	£182,000	£91,000	£273,000	£27,600	£44,400	£72,000	£58,000	£0	£586,000
0801	Cattle Grids	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£30,000	£30,000
1001	Footways/Kerbs	£2,500	£2,500	£2,500	£7,500	£4,500	£3,000	£7,500	£21,725	£26,025	£47,750	£29,250	£0	£92,000
1301	Remedial Earthworks	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
1401	Drainage/Culverts	£9,500	£18,500	£19,500	£47,500	£57,100	£21,400	£78,500	£6,555	£15,295	£21,850	£66,150	£0	£214,000
1402	Drainage/Ditches	£45,000	£48,000	£70,000	£163,000	£96,000	£61,000	£157,000	£31,050	£72,450	£103,500	£76,500	£0	£500,000
1601	Scrub/Tree Maintenance	£13,000	£13,000	£13,000	£39,000	£23,400	£9,600	£33,000	£8,970	£20,930	£29,900	£27,100	£0	£129,000
1701	Road Markings/Studs	£7,000	£15,000	£15,000	£37,000	£20,000	£0	£20,000	£5,000	£30,000	£35,000	£25,000	£0	£117,000
2301	Traffic Signs	£6,500	£6,500	£6,500	£19,500	£19,165	£24,285	£43,450	£5,000	£10,000	£15,000	£11,050	£0	£89,000
2311	Illuminated Bollards	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£5,000	£5,000
2401	Vehicle Safety Fence	£9,000	£1,000	£1,000	£11,000	£1,800	£1,200	£3,000	£690	£1,610	£2,300	£1,700	£0	£18,000
2411	Street Name Plates	£400	£400	£400	£1,200	£720	£480	£1,200	£0	£920	£920	£680	£0	£4,000
Roads		£289,777	£311,776	£336,775	£938,328	£638,673	£327,623	£966,296	£216,517	£489,684	£706,201	£578,286	£303,000	£3,492,111
1501	Grass Cutting	£24,500	£24,500	£24,500	£73,500	£44,100	£19,400	£63,500	£6,905	£39,445	£46,350	£46,650	£0	£230,000
1503	Weed Spraying	£4,000	£4,000	£4,000	£12,000	£14,000	£6,000	£20,000	£8,000	£4,000	£12,000	£20,000	£0	£64,000
Amenity		£28,500	£28,500	£28,500	£85,500	£58,100	£25,400	£83,500	£14,905	£43,445	£58,350	£66,650	£0	£294,000
0503	Jet Patcher	£87,000	£65,000	£50,000	£202,000	£59,000	£98,000	£157,000	£34,850	£104,650	£139,500	£55,500	£0	£554,000
1801	Gully Emptying	£14,000	£14,000	£4,000	£32,000	£40,200	£3,800	£44,000	£9,660	£47,540	£57,200	£43,800	£0	£177,000
Fleet		£101,000	£79,000	£54,000	£234,000	£99,200	£101,800	£201,000	£44,510	£152,190	£196,700	£99,300	£0	£731,000
		£419,277	£419,276	£419,275	£1,257,828	£795,973	£454,823	£1,250,796	£275,932	£685,319	£961,251	£744,236	£303,000	£4,517,111
													Budget	£4,517,111

- Budget Adjusted (See separate table for budget adjustments)

Roads Revenue Maintenance Budget 2013 to 2014 – Adjustments at end of Q3

Activity		Area	Budget prior to Adjustment	Latest Budget Adjustment	New Revised Budget	Overall effect on Area Budget	Comments
10.01	Footways and kerbs	Bute	£1,725	£20,000	£21,725		Reflects spend on footways. Reduced spend on jet-patching and savings on grass cutting.
05.03	Jetpatcher		£44,850	-£10,000	£34,850		
15.01	Grass-cutting		£16,905	-£10,000	£6,905	£0	
10.01	Footways and kerbs	Cowal	£4,025	£22,000	£26,025		Reflects spend on footways and gully emptying. Reduced spend on patching and potholing.
18.01	Gully emptying		£22,540	£25,000	£47,540		
05.01	Patching		£271,164	-£27,000	£244,164		
05.02	Potholing		£64,400	-£20,000	£44,400	£0	
05.01	Patching	Mid Argyll	£166,910	-£12,000	£154,910		Increased jet-patcher spend in Mid Argyll balanced by reduced patching and potholing budget.
05.02	Potholing		£40,000	-£10,000	£30,000		
05.03	Jetpatcher		£65,000	£22,000	£87,000	£0	
05.02	Potholing	Kintyre	£40,000	-£12,000	£28,000		Reduced potholing spend in Kintyre balances increased spend on drainage.
14.01	Drainage - Culverts		£9,500	£9,000	£18,500		
14.02	Drainage - Ditches		£45,000	£3,000	£48,000	£0	
05.01	Patching	Islay	£116,909	-£45,000	£71,909		Increased spend on potholing and drainage activities on Islay compensated by reduced spend on patching, jet-patching and gully emptying.
05.02	Potholing		£90,000	£35,000	£125,000		
14.01	Drainage - Culverts		£9,500	£10,000	£19,500		
14.02	Drainage - Ditches		£45,000	£25,000	£70,000		
05.03	Jetpatcher		£65,000	-£15,000	£50,000		
18.01	Gully emptying		£14,000	-£10,000	£4,000	£0	

Roads Revenue Maintenance Budget 2013 to 2014 – Adjustments at end of Q3

Activity		Area	Budget prior to Adjustment	Latest Budget Adjustment	New Revised Budget	Overall effect on Area Budget	Comments
10.01	Footways and kerbs	Lomond	£4,250	£25,000	£29,250		Increased spend on footways, drainage, grass-cutting and scrub in Lomond compensated by reduced spend on Jet-patcher, patching, potholing and road markings.
14.01	Drainage - Culverts		£16,150	£50,000	£66,150		
15.01	Grass-cutting		£41,650	£5,000	£46,650		
16.01	Scrub		£22,100	£5,000	£27,100		
05.03	Jetpatcher		£110,500	-£55,000	£55,500		
05.01	Patching		£270,546	-£15,000	£255,546		
05.02	Potholing		£68,000	-£10,000	£58,000		
17.01	Road Markings		£30,000	-£5,000	£25,000	£0	
05.01	Patching	Lorn	£233,448	-£20,000	£213,448		Overall £39,000 over-spend in Lorn forecast.
05.02	Potholing		£122,000	£60,000	£182,000		
14.01	Drainage - Culverts		£17,100	£40,000	£57,100		
14.02	Drainage - Ditches		£81,000	£15,000	£96,000		
23.01	Road Traffic Signs		£32,165	-£13,000	£19,165		
05.03	Jetpatcher		£117,000	-£58,000	£59,000		
18.01	Gully emptying		£25,200	£15,000	£40,200	£39,000	
05.01	Patching	Mull	£162,298	-£57,000	£105,298		Overall saving of £39,000 on Mull to balance forecast spend in Lorn.
05.02	Potholing		£78,000	£13,000	£91,000		
14.01	Drainage - Culverts		£11,400	£10,000	£21,400		
14.02	Drainage - Ditches		£54,000	£7,000	£61,000		
16.01	Scrub		£15,600	-£6,000	£9,600		
17.01	Road Markings		£10,000	-£10,000	£0		
23.01	Road Traffic Signs		£17,285	£7,000	£24,285		
15.01	Grass Cutting		£29,400	-£10,000	£19,400		
05.03	Jetpatcher		£78,000	£20,000	£98,000		
18.01	Gully emptying		£16,800	-£13,000	£3,800	-£39,000	

Roads Revenue Maintenance Budget 2013 to 2014

Spend for the 3rd Quarter

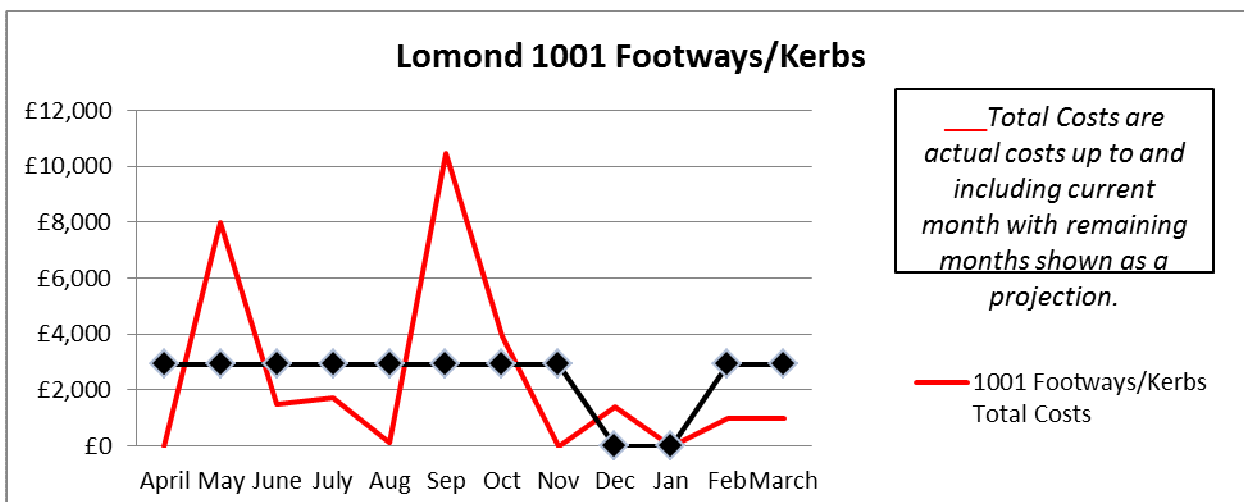
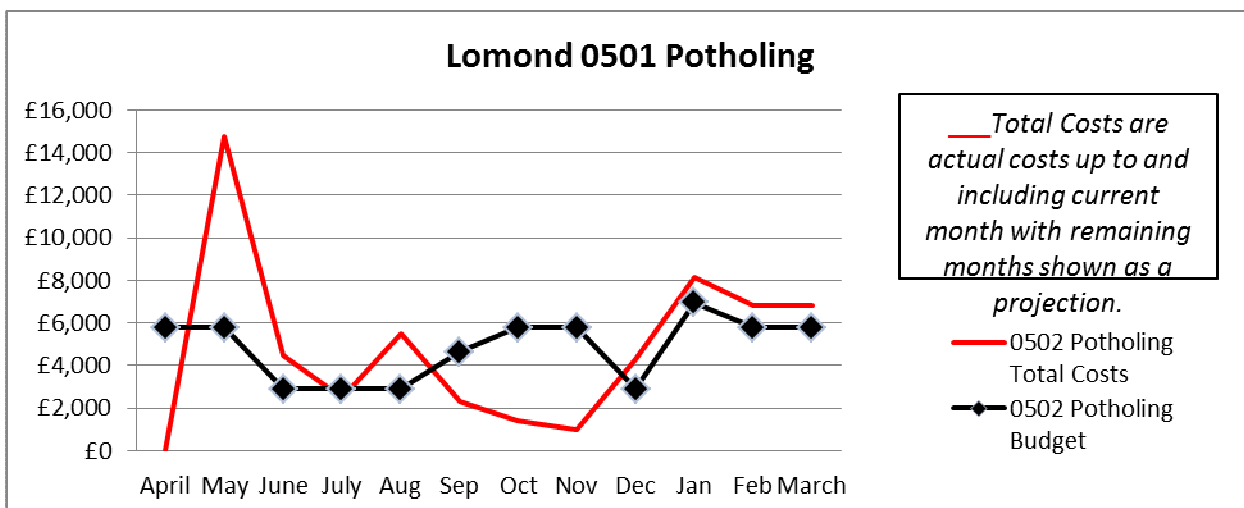
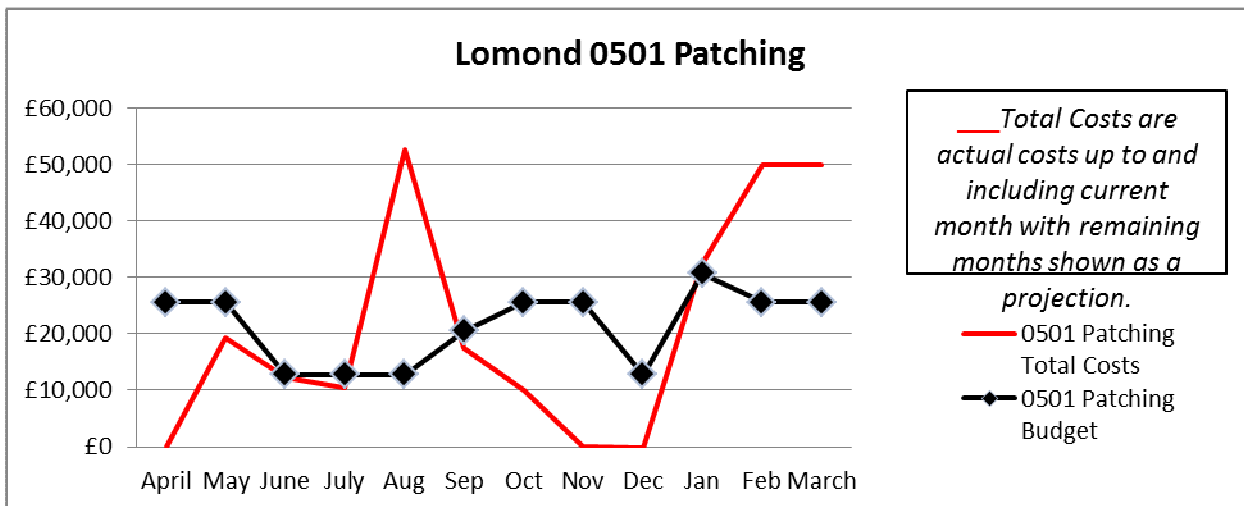
	COMBINED AREA BUDGETS *												
	Mid Argyll	Kintyre	Islay	MAKI	Lorn	Mull	OLI	Bute	Cowal	B & C	H & L	**Bridges / Cattle grids etc.	Total
Area Budget	£419,277	£419,276	£419,275	£1,257,828	£795,973	£454,823	£1,250,796	£275,932	£685,319	£961,251	£744,236	£303,000	£4,517,111
Actual Spend - End of Q3	£265,078	£323,739	£329,916	£918,733	£596,335	£334,372	£930,707	£154,054	£459,302	£613,356	£460,546	£233,562	£3,156,904
Remaining Budget	£154,199	£95,537	£89,359	£339,095	£199,638	£120,451	£320,089	£121,878	£226,017	£347,895	£283,690	£69,438	£1,360,207
Percentage Spend	63%	77%	79%	73%	75%	74%	74%	56%	67%	64%	62%	77%	70%

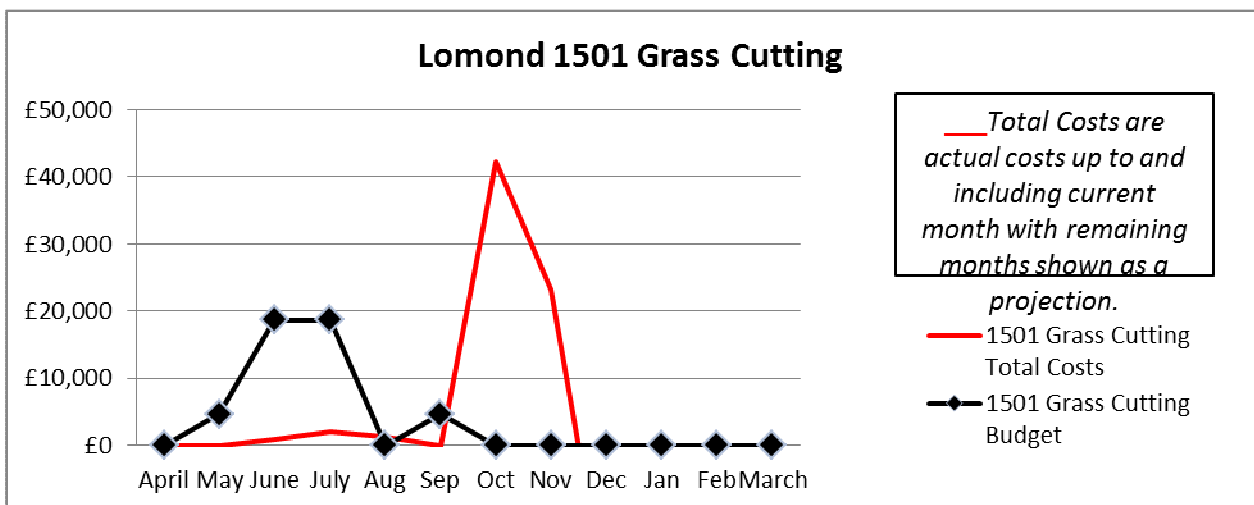
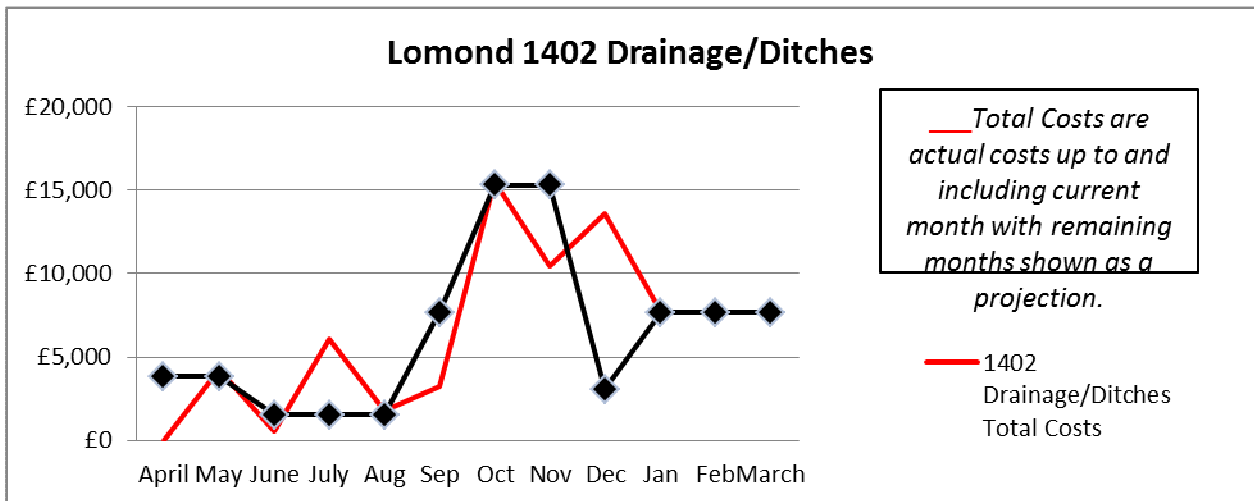
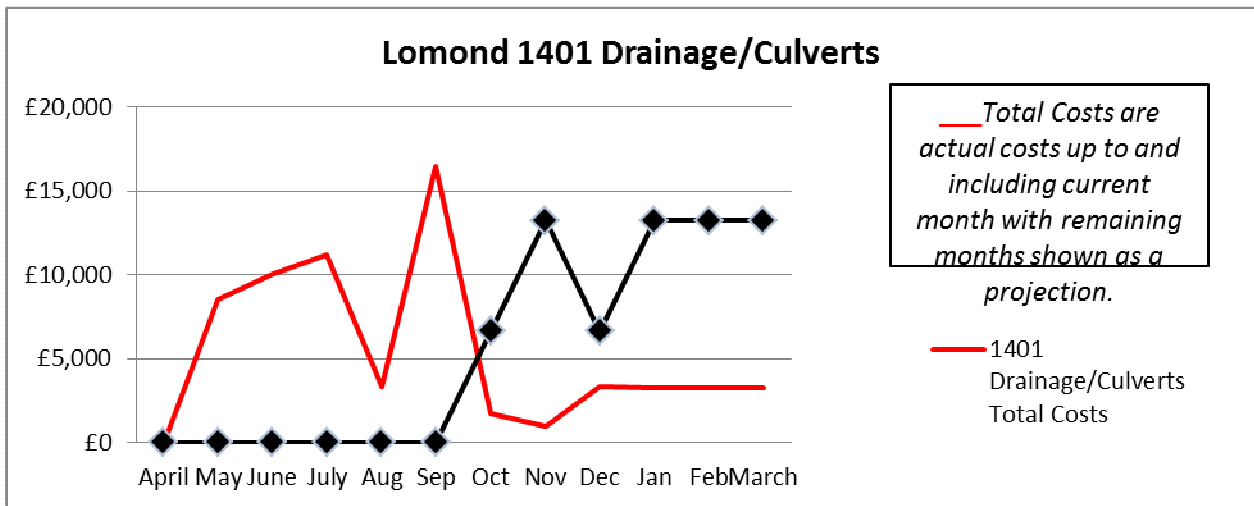
* Combined Area Budgets - See Appendix 1a for list of activities included.

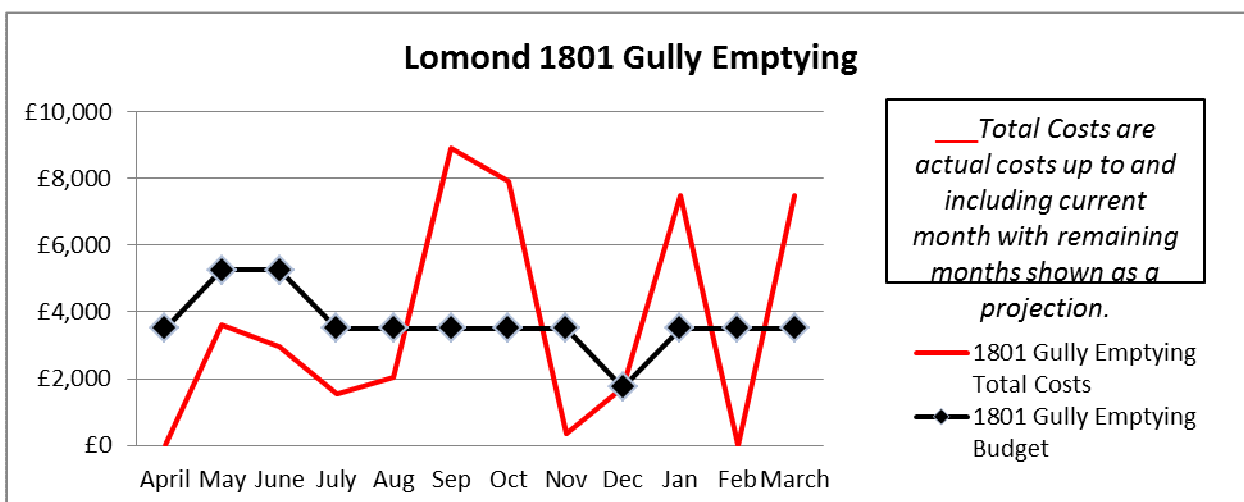
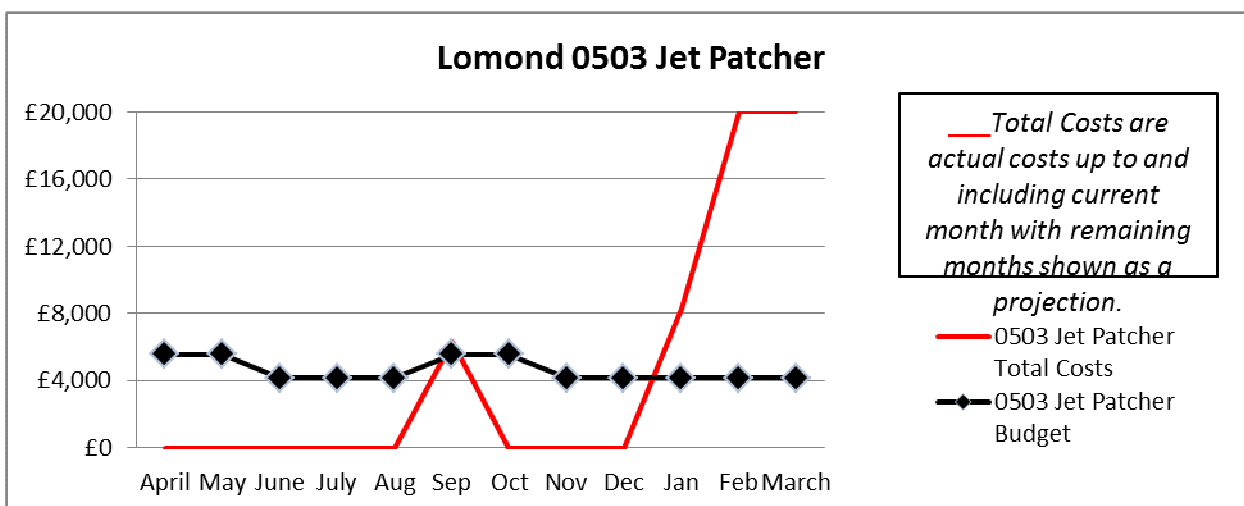
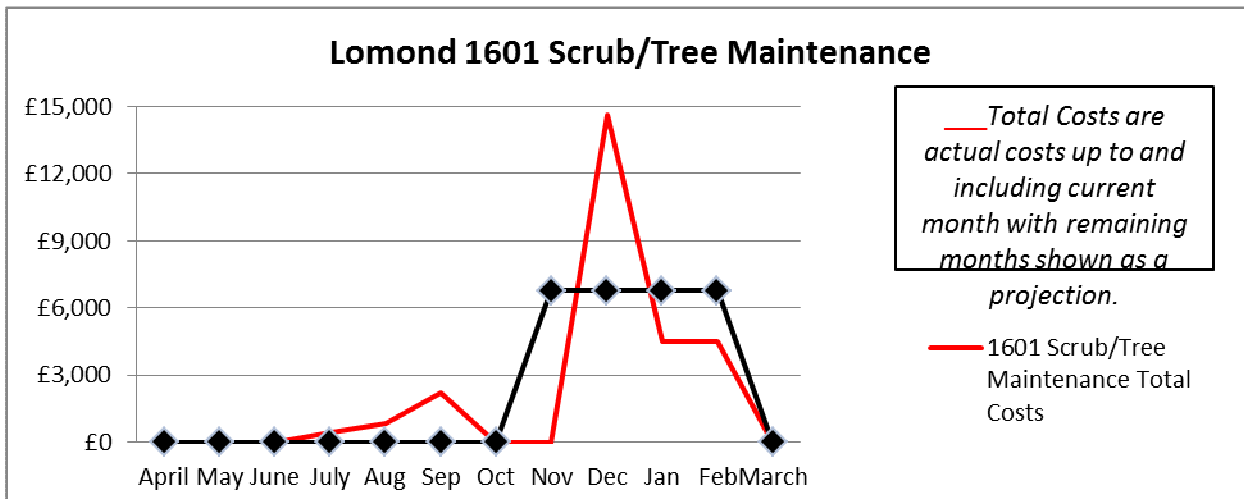
** Remaining 'central budget' - Bridges, cattle grids and illuminated bollards

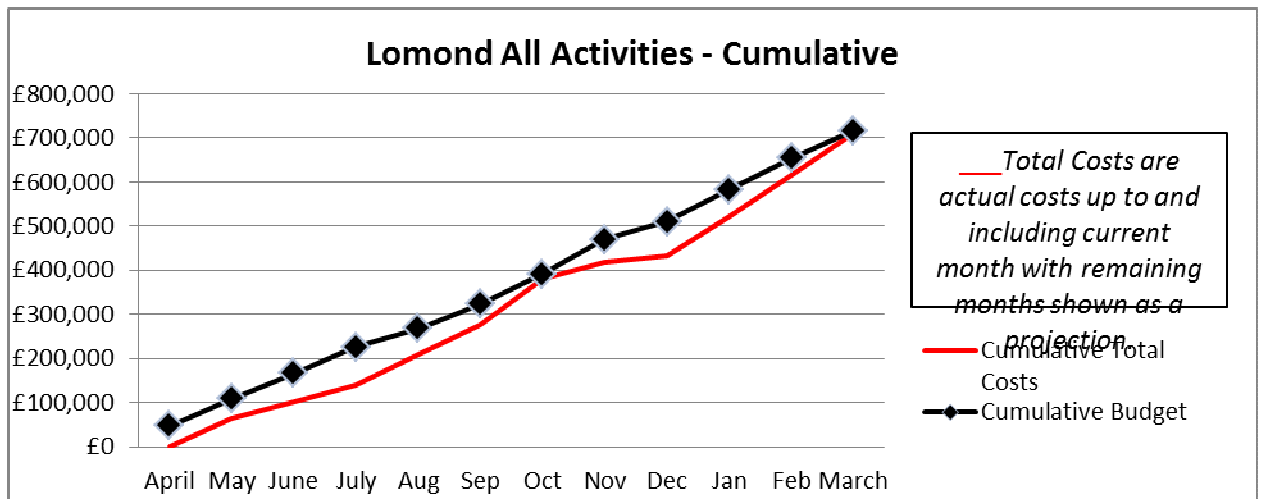
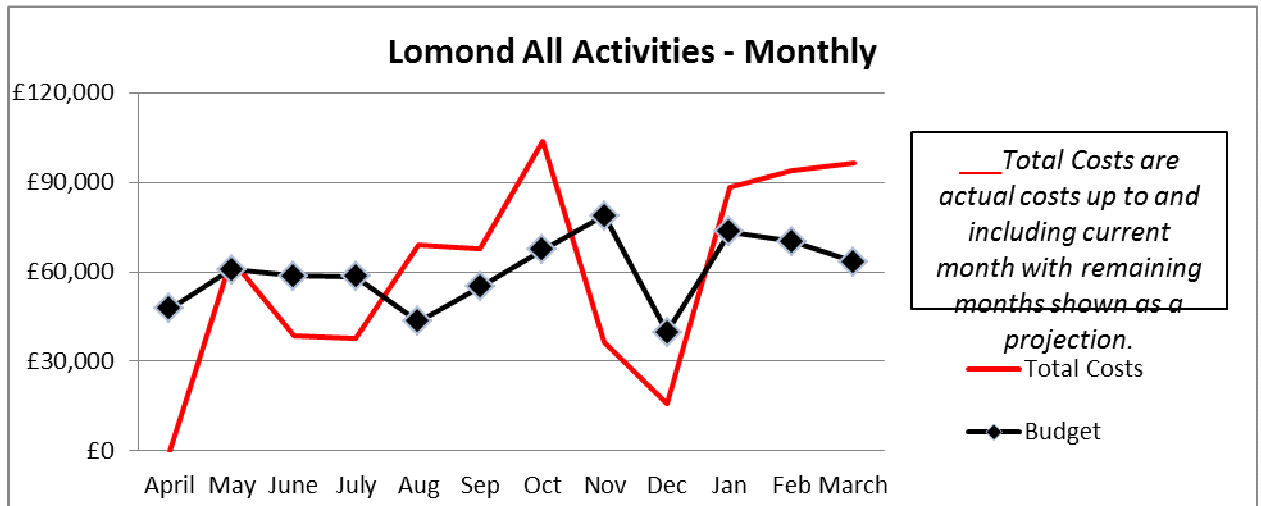
Roads Revenue Maintenance Budget – Helensburgh and Lomond
End of 3rd Quarter Spend and Estimate of Percentage of Target Achieved

		H&L 2013/14						Asset
Funding	Activity	Unit	Spend to Date	Estimated Works Quantity	% of Asset Management Plan achieved	Target Unit Rate	Target Quantity (from Asset Management Plan)	Inventory Quantity
R10	0501 Patching	sq.m	£ 122,092.00	4003.02	29.59%	£ 30.50	13,526.72	1,352,672.00
	0502 Potholing	n/a	£ 36,310.00					-
	1001 Footways Resurfacing	sq.m	£ 27,118.00	1584.37	80.12%	£ 17.12	1977.58	108,148.00
	1401 Drainage Culverts	no.	£ 55,594.00	1427.32	222.84%	£ 38.95	640.50	896.00
	1402 Drainage Ditches	m	£ 55,441.00	31146.63	133.47%	£ 1.78	23336.00	23,336.00
	1501 Grasscutting	m	£ 46,487.00	1417286.59	189.11%	£ 0.03	749440.00	750,000.00
	1503 Weedkilling	sq.m	£ 19,324.00	154592.00	59.16%	£ 0.13	261291.00	318,171.00
	1601 Scrub / Tree Maintenance	n/a	£ 19,096.00					-
	2301 Traffic Signs	no.	£ 5,657.00	64.61	26.70%	£ 87.56	242.00	2,078.00
	Totals		£ 387,119.00				177957.65	









This page is intentionally left blank

HELENSBURGH & LOMOND ECONOMIC DEVELOPMENT ACTION PLAN 2013-2018

1. SUMMARY OF ISSUES

- 1.1 The purpose of this paper is to seek approval from the Helensburgh and Lomond Area Committee on the proposed Helensburgh and Lomond Economic Development Action Plan (EDAP) for the period 2013-2018. The five-year timescale has been selected to align with the overarching EDAP and with the Local Development Plan.
- 1.2 As agreed by Argyll and Bute Council the first iteration of four discrete administrative area-based action plans have been developed in order to complement and contribute to the outcomes within the main document. Furthermore, the content of the area-based EDAPs also align with the Single Outcome Agreement (SOA) delivery plans developed by the Community Planning Partnership.
- 1.3 The Helensburgh and Lomond EDAP outlined in **Appendix 1** articulates the area's key outcomes over the next five years accompanied by discrete in-year success measures for developing the Helensburgh and Lomond economy. Consideration will need to be given to financial and staff resources in order to deliver this Plan.
- 1.4 It should be noted that the in-year success measures articulated in the Plan focus on the current financial year 2013/14. It is important to note that the Helensburgh and Lomond EDAP is a working document so that economic opportunities can be captured and addressed as they arise over the next five financial years. Therefore the actions and in-year success measures contained within the Helensburgh and Lomond EDAP will be reviewed and re-profiled at the end of this current financial year.

2. RECOMMENDATIONS

- 2.1 Helensburgh and Lomond Area Committee approves the content of the area EDAP for the five year period 2013 to 2018.
- 2.2 The Helensburgh and Lomond Area Committee agrees that the area EDAP is shared with the full Helensburgh and Lomond Community Planning Group. It is proposed that members of the Helensburgh and Lomond Community Planning Group are issued a copy of the area EDAP for consultation further to the completion of any amendments made by the Area Committee. Comments made by the Community Planning Partners could then be factored into the annual review of the Plan during April 2014.

3. DEVELOPMENT AND PREPARATION OF THE HELENSBURGH AND LOMOND EDAP 2013-2018

- 3.1 The Helensburgh and Lomond EDAP sets out the growth agenda for the economy of Helensburgh and Lomond, with a key focus on partnership delivery. The area EDAP provides a framework for sustainable economic development centred round four 'C's':
 - **Competitive** Helensburgh and Lomond – businesses, places and sustainable economic assets;
 - **Connected** Helensburgh and Lomond – transport, infrastructure, digital connectivity and grid;
 - **Collaborative** Helensburgh and Lomond – national and European policy and funding, employability and skills development, and the need to harness the potential of the third sector; and

- **Compelling** Helensburgh and Lomond – increase the profile of the area to attract economically active new residents (individuals and families), inward investors and visitors.

3.2 An area-based workshop session on 8th October 2013, facilitated by the Improvement Service, captured input from elected members and a selection of Community Planning Partners supported by Council officers from the Development and Infrastructure Directorate, Communities Services and Improvement and HR. Group breakout discussions took place with regard to the **competitive** and **connected** themes. The **collaborative** and **compelling** topics were discussed collectively.

3.3 The workshop session was written up in detail and translated into the attached five-year plan which contains realistic and deliverable actions in order to take forward sustainable economic growth and to ensure the impact of investment opportunities in the area is optimised.

4. CONCLUSION

4.1 Helensburgh and Lomond Area Committee approves the content of the area EDAP for the five year period 2013 to 2018 and agrees to the proposed consultation exercise with the Helensburgh and Lomond Community Planning Group.

5. IMPLICATIONS

5.1 The implications for the Helensburgh and Lomond Area Committee are as outlined in **Table 5.1** below.

Table 5.1: Implications for the Helensburgh and Lomond Area Committee	
Policy	The Helensburgh and Lomond EDAP 2013-2018 aligns and adheres, as appropriate, to the overarching EDAP, 2013-2018 and the SOA delivery plans.
Financial	The Helensburgh and Lomond EDAP will ensure that the area's resources are allocated efficiently and effectively with regard to the Helensburgh and Lomond's economic development priorities and ambitions. There will need to be annual consideration of best alignment between resources and priorities.
Legal	All legal implications at project level will be taken into consideration.
HR	The Helensburgh and Lomond EDAP priorities will be resourced in terms of staff time in the context of the Council's annual service planning process and through shared staff resource discussions with Community Planning Partners.
Equalities	The Helensburgh and Lomond EDAP will comply with all Equal Opportunities policies and obligations.
Risk	If the Helensburgh and Lomond EDAP 2013-2018 is not approved, then there will be no clear focus on or understanding of the economic development activities, and the associated resources, that will have the greatest beneficial economic impact for the area over the next five financial years.
Customer Service	The Helensburgh and Lomond EDAP will provide internal and external customers with a clear articulation of the key priorities for developing the Helensburgh and Lomond economy, thereby facilitating focus, effective resource planning and partnership working at the local level.

For further information contact:

Ishabel Bremner, Economic Development Manager, tel: 01546 604375.

Appendix 1: Helensburgh and Lomond Economic Development Action Plan

Competitive Helensburgh and Lomond

Theme – A Competitive Helensburgh and Lomond					
Businesses: Business Gateway - Support to New and Existing Businesses in Helensburgh and Lomond					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO1 & ETO1	Growing businesses and entrepreneurship in Helensburgh and Lomond.	Delivery of the Business Gateway Development Plan and work with 52 new businesses to help them start, grow and prosper (2013/14).	Number of start-ups assisted 140 (2013/14) at the Argyll and Bute level.	ABC, SE and PTYBS.	£X Staff time
CO1 & ETO1	As above	Delivery of the Business Gateway Development Plan and work with 40 existing businesses to help them start, grow and prosper (2013/14). **	Existing businesses assisted 220 (2013/14) at the Argyll and Bute level.	ABC	As above.
Businesses: Business Gateway – Support to Business Improvement Districts Scotland (BIDS) in Helensburgh and Lomond					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO1 & ETO1	Thriving and successful BIDS groups within the Helensburgh and Lomond area.	Business Gateway Advisers and other appropriate Argyll and Bute Council staff to continue to provide support and guidance to the BIDS group and any other potential BIDS groups in the Helensburgh and Lomond area.	Business Gateway Advisers to develop and build on a process in order to actively engage with and support BIDS group and proposed BIDS groups throughout Helensburgh and Lomond. (2013/14)	ABC and discrete BIDS Groups across Argyll and Bute.	£X Staff time
Businesses: Business Gateway – Key Interface for Private Sector Engagement in Helensburgh and Lomond					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO1 & ETO1	Business Gateway is the key interface for private sector engagement with Argyll and Bute Council services.	Business Gateway Advisers to continue to signpost customers within Helensburgh and Lomond to relevant Council departments and services.	Increase private sector engagement through the establishment of an Argyll and Bute Business Engagement Forum (2013/14).	All appropriate departments across ABC.	£X Staff time

Notes: Ref (CO and SO) – reference to corporate outcome and service outcome which this particular outcome will contribute towards. *Budget to be confirmed after budget decision in February 2014.

**This is new activity in Helensburgh and Lomond post October 2012.

Lead partners: Argyll and Bute Council (ABC); Scottish Enterprise (SE); Princes Trust Youth Business Scotland (PTYBS).

Theme – A Competitive Helensburgh and Lomond (continued)					
Place: Town Centre Regeneration in Helensburgh and Lomond					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO11 & ET02	Regenerate our main town of Helensburgh, building on the CHORD Programme in a manner that optimises sustainable economic growth.	<p>Assist in the regeneration of Helensburgh by building on the CHORD Programme Plan and individual Project Plans, for example:</p> <ul style="list-style-type: none"> • Helensburgh Pierhead leisure and related developments • Improved flood defences • Town Centre Public Realm improvements • Provision of additional on-street parking • Town Centre Shopfront improvements • Refurbishment of East Clyde Street Centre • Hermitage Park. • Greenbelt release of new housing land. <p>Develop partner action plans for Helensburgh town centre and waterfront that the benefit of CHORD investment and other developments are optimised.</p> <p>Ensure that other Departments policies and actions link with CHORD investment e.g. community and culture.</p>	Develop pilot partner action plan(s) for Helensburgh during 2013/14.	ABC, HS, HLF and SE.	£x Staff time
Place: Maritime Change Project					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO11 & ET02	Maximise investment opportunities in Argyll and Bute with regard to the Maritime Change project	<p>Ensure co-ordination with other council departments to make Helensburgh and Lomond an attractive place for MOD families to relocate to the area.</p> <p>Innovation Centre concept linked to Maritime Change Project – local business development opportunities aligned to education and modern apprenticeships.</p>	<p>Number of new jobs created</p> <p>Number of new households created</p>	ABC, MOD, Babcocks and SE.	£x Staff time

Notes: Ref (CO and SO) – reference to corporate outcome and service outcome which this particular outcome will contribute towards. ***Budget to be confirmed after budget decision in February 2014.**
Lead partners: Argyll and Bute Council (ABC); Historic Scotland (HS); Heritage Lottery Fund (HLF); Ministry of Defence (MOD); Scottish Enterprise (SE).

Theme – A Competitive Helensburgh and Lomond (continued)					
Sustainable Economic Assets: Priority One - Renewable Energy in Helensburgh and Lomond					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO14 & ET03	Optimise renewable energy potential for the benefit of Helensburgh and Lomond, Argyll and Bute and Scotland.	<p>Work with key stakeholders to ensure that potential of renewable energy within Helensburgh and Lomond and Argyll and Bute is developed to promote sustainable economic growth.</p> <p>Refresh Argyll and Bute on-shore community wind farm benefit policy.</p> <p>Scope and develop Community Renewables Opportunity Plan (CROP).</p> <p>Refresh Renewable Energy Action Plan – align with refreshed EDAP and LDP.</p>	<p>Four meeting of Argyll & Bute Renewables Alliance (ABRA) in total across the whole of Argyll and Bute (2013/14).</p> <p>Sign off policy during 2013.</p> <p>Evidence base/actions from the CROP to feed into revised REAP 2013 onwards.</p>	<p>ABC, SE, SG, MS, SPR, SSE, CEC and SDS.</p> <p>ABC, SNH and ABRA.</p> <p>CPP Man Com and Area CPP groups.</p> <p>ABC, HIE and ABRA.</p>	<p>£X</p> <p>Staff time</p>
Tourism in Helensburgh and Lomond					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO1 & ET01	Move industry up the value chain, extend season and improve profile and propositions.	<p>Work with local and national partners to stimulate tourism investment in Helensburgh and Lomond, including using the latent potential of the River Clyde e.g. high speed water buses.</p> <p>Working with key partners such as Argyll and the Isles Tourism Co-operative Ltd (trading arm of AISTP) to further develop the tourism value chain linked to area's unique heritage, provenance and authenticity.</p> <p>Helensburgh and Lomond to be developed as a day tripper/short stay destination given its unique adjacent position with the Loch Lomond and Trossachs National Park.</p>	<p>Measure?</p> <p>Representation from in Helensburgh and Lomond businesses to attend international tourism expositions during April 2013.</p>	AISTP, VS and ABC.	<p>£X</p> <p>Staff time</p>

Notes: Ref (CO and SO) – reference to corporate outcome and service outcome which this particular outcome will contribute towards. ***Budget to be confirmed after budget decision in February 2014.**
Lead partners: Argyll and Bute Council (ABC); Scottish Enterprise (SE); Scottish Government (SG); Marine Scotland (MS); Scottish Power Renewables (SPR); Scottish and Southern Energy (SSE); Crown Estate Commission (CEC); Skills Development Scotland (SDS); Scottish Natural Heritage (SNH); Argyll and Bute Renewables Alliance (ABRA); Community Planning Partners (CPP); Highlands and Islands Enterprise (HIE); Argyll and the Isles Strategic Tourism Partnership (AISTP); Visit Scotland (VS).

Theme – A Competitive Helensburgh and Lomond (continued)					
Sustainable Economic Assets: Priority Two – Tourism, Quality Food and Drink, Forestry in Helensburgh and Lomond					
Tourism in Helensburgh and Lomond					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO11 & ET02	Develop cruise ship market value chain across Argyll and Bute and improve profile.	Argyll and Bute Council works with partners to grow market.	Increase number of cruise ships and passengers across Argyll and Bute Council area, including Helensburgh.	Cruise Scotland, ABC, Shipping Companies, VS and RYA.	£X Staff time
CO1 & ET01	Argyll Coastal Waters project delivery.	Work in partnership to deliver this project at the Helensburgh waterfront.	Completion of Helensburgh infrastructure works by end of April 2014. Employment of Paddle Sports Development Officer by end of 2013 (Argyll and Bute wide). Rolling out of five modern apprenticeships within existing businesses across whole of Argyll and Bute, 2013/14.	ABC and STRAMASH.	£X Staff time
Quality Food & Drink in Helensburgh and Lomond					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO1 & ET01	Sustainable food and drink supply chain that adds value across all its key components, primary producers to processors, in order to generate growth and wealth for Helensburgh and Lomond.	Council collaborates with the Argyll and the Isles Agricultural Forum, Food from Argyll, HIE and Argyll and the Islands LEADER LAG to build on and support local initiatives/projects. Delivery of Taste of Rural Europe (TORE) project.	Development of new up-to-date strategy for Argyll and the Isles Agricultural Forum, (Argyll and Bute wide) 2013/14. Development and delivery of TORE web portal (2013/14) with key partners. Development and build of online listing that can offer combination packages to the visitor of food, accommodation and activities, also the production of a flier for the listing (2013/14)	ABC, A&IAF, SAOS, HIE/SE, SFD and A&I LEADER LAG.	£X Staff time

Notes: Ref (CO and SO) – reference to corporate outcome and service outcome which this particular outcome will contribute towards. *Budget to be confirmed after budget decision in February 2014.
Lead partners: Argyll and Bute Council (ABC); Visit Scotland (VS); Royal Yachting Association (RYA); Argyll and the Isles Agricultural Forum (A&IAF); Scottish Agricultural Organisation Society (SAOS); Highlands and Islands Enterprise (HIE); Scottish Enterprise (SE); Scotland Food and Drink (SFD); Argyll and the Islands LEADER Local Action Group (LAG).

Theme – A Competitive Helensburgh and Lomond (continued)					
Sustainable Economic Assets: Priority Two – Tourism, Quality Food and Drink, Forestry in Helensburgh and Lomond (continued)					
Forestry in Helensburgh and Lomond					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO1 & ET01	Strengthen the commercial competitiveness of the forestry sector in Helensburgh and Lomond with a focus on added value. Deliver/contribute to the low carbon economy.	Delivery of Argyll and Bute Woodland and Forestry Strategy and Action Plan.	Delivery of appropriate areas of the Action Plan (2013/14) where Argyll and Bute Council Development and Infrastructure department is the lead partner. Discrete targets for Argyll and Bute Council will be developed in-year.	ABC, FCS, SE and A&I LEADER LAG.	£X Staff time

Notes: Ref (CO and SO) – reference to corporate outcome and service outcome which this particular outcome will contribute towards. ***Budget to be confirmed after budget decision in February 2014.**
Lead partners: Argyll and Bute Council (ABC); Forestry Commission Scotland (FCS); Scottish Enterprise (SE); Argyll and the Islands LEADER Local Action Group (LAG).

Connected Helensburgh and Lomond

Theme – A Connected Helensburgh and Lomond					
Digital Connectivity/Utilities in Helensburgh and Lomond					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (medium to longer-term)	Lead partners	Budget*
CO11 & ET02	Superfast broadband to 85% – 90% of the population by 2020.	Argyll and Bute Council will work closely with the Scottish Government Rest of Scotland team to ensure the success of their digital infrastructure project in Helensburgh & Lomond. Argyll and Bute Council will work closely with Community Broadband Scotland to ensure that communities that do not receive 2mbps broadband.	Argyll and Bute interests are safeguarded and the Scottish Government’s Rest of Scotland project meets its targets for Helensburgh and Lomond. Maximise the £5 million funding available from Community Broadband Scotland.	ABC, SE, SG. BT and Ofcom.	£X Staff time
CO11 & ET02	Improved mobile phone signal quality and coverage levels throughout Argyll and Bute.	Identify the impacts of various mobile providers’ development plans on coverage across Argyll and Bute. Develop plans with partner organisations to work with the industry to maximise coverage across Argyll and Bute.	Continue to influence mobile phone providers to upgrade coverage across Argyll and Bute, including Helensburgh and Lomond.	ABC and HIE.	£X Staff time
CO11 & ET02	Grid – Improvements to transmission network	Argyll and Bute Council communicates needs to the national grid.	Through ABRA continue to influence the National Grid to increase capacity on the network.	National Grid and ABRA.	£X Staff time
Transport Infrastructure: Road, Rail, Cycling and Walking Transport in Helensburgh and Lomond					
Road					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO11 & ET02	Road – upgrade and maintain council road network (A82).	Participation in working groups e.g. Argyll Timber Transport Group.	Roads asset planning and maintenance strategy.	ABC, TS, ATTG, RTPs and AISTP.	£X Staff time

Notes: Ref (CO and SO) – reference to corporate outcome and service outcome which this particular outcome will contribute towards. ***Budget to be confirmed after budget decision in February 2014.**
Lead partners: Argyll and Bute Council (ABC); Scottish Enterprise (SE); Scottish Government (SG); British Telecom (BT); Argyll and Bute Renewable Alliance (ABRA); Transport Scotland (TS); Argyll Timber Transport Group (ATTG); Regional Transport Partnerships (RTPs); Argyll and the Isles Strategic Tourism Partnership (AISTP).

Theme – A Connected Helensburgh and Lomond (continued)					
Transport Infrastructure: Road, Rail, Cycling and Walking Transport in Helensburgh and Lomond (continued)					
Rail Services					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO11 & ET02	Safeguard and influence the improvement of rail links to, from Helensburgh to Central Scotland.	Ongoing support to improved rail connectivity from Helensburgh with central Scotland.	Success measure?		£X Staff time
Cycling and Walking					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO11 & ET02	Improve cycling and walking network across Argyll and Bute and improve active travel network, for example, Core Path Plan, 2013.	Pursue external funding and work with in partnership to develop the local and national cycle network (e.g. Helensburgh to Cardross Cycle Way) and Core Path Plan.	Maximise external funding secured e.g. from SPT and Sustrans Increase usage of cycle network through annual monitoring of customer satisfaction undertaken by Sustrans.	ABC, SPT, Sustrans, HC and FCS.	£X Staff time
Road Safety in Helensburgh and Lomond					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO11 & ET02	Improve journey safety to promote improved access and minimise risk of accident - increased economic activity will increase road usage.	Reduction of casualties of 40% by 2020 based on the 2004/08 average developed by the Scottish Government. Work with partners to promote a protocol of effective and efficient co-ordination and communication for the re-opening of roads further to road accidents.	Facilitate a programme of road safety education, training and promotional measures throughout Argyll and Bute by the Road Safety Unit (2013/14).	ABC, SG, SFRS, PS and RSWoS.	£X Staff time

Notes: Ref (CO and SO) – reference to corporate outcome and service outcome which this particular outcome will contribute towards. ***Budget to be confirmed after budget decision in February 2014.**
Lead partners: Argyll and Bute Council (ABC); Strathclyde Partnership for Transport (SPT); Highland Council (HC); Forestry Commission Scotland (FCS); Scottish Government (SG); Scottish Fire and Rescue Service (SFRS); Police Scotland (PS); Road Safety West of Scotland (RSWoS).

Collaborative Helensburgh and Lomond

Theme – A Collaborative Helensburgh and Lomond					
Monitor National Policy					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO1 & ETO1	Enhance economic development throughout Helensburgh and Lomond through understanding of and alignment with national policy.	Participation in appropriate and relevant national initiatives.	Annual dissemination and awareness raising of national policy through the annual review of the Helensburgh and Lomond EDAP.	ABC	£X Staff time
Monitor National Funding					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO1 & ETO1	Collaboration of internal Council departments and Community Planning Partners in order to maximise and benefit from national funding opportunities.	Lever maximum resource and support from national funding through working with an optimal number of eligible projects. Identify new funding sources.	Benchmark funding per capita compared with other local authorities (2013/14). Ongoing monthly dissemination of national funding opportunities internally and externally through the Council's Funding Alert.	ABC, CPP and SLOG. ABC	£X Staff time
Monitor European Policy					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO1 & ETO1	Maintain a key focus on relevant European policies.	Work with our European networks to influence European policy throughout the new programming period, 2014-2020.	Ongoing delivery of the refresh European Action Plan (2013-18) aligned to the Council's European Work Plan, 2014-2020. Maintain and monitor the European consultation forward planner document on an ongoing basis to ensure responses meet deadlines (input from relevant Council departments).	ABC, CPMR and WOSEF ABC	£X Staff time

Notes: Ref (CO and SO) – reference to corporate outcome and service outcome which this particular outcome will contribute towards. ***Budget to be confirmed after budget decision in February 2014.**
 Leader partners: Argyll and Bute Council (ABC); Community Planning Partners (CPP); Scottish Lottery Officers Group (SLOG); Conference of Peripheral Maritime Regions of Europe (CPMR); West of Scotland European Forum (WOSEF).

Theme – A Collaborative Helensburgh and Lomond (continued)					
Monitor European Funding					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO1 & ETO1	Maximise European funding and Argyll and Bute's policy influence in order to promote sustainable economic growth and regeneration.	Lever maximum resource and support from Europe through working with an optimal number of eligible projects for funding. Identify new funding sources. Facilitation and support to Argyll and Bute Council Project Managers within the Helensburgh and Lomond area with regard to the European funding element of project applications and the preparation and delivery of claims.	Benchmark funding per capita compared with other local authorities (2013/14). Ongoing monthly dissemination of European funding opportunities internally and externally through the Council's Funding Alert. Successful closure of the projects under the European programming period, 2007-2013 (2013/2014 and 2014/2015).	ABC and SGSFD ABC ABC and SGSFD	£X Staff time
CO1 & ETO1	Successful completion and closure of the Argyll and the Islands LEADER Programme, 2007-2013.	Maintain the Secretariat function and Lead Partner role with Argyll and Bute Council to support the Argyll and the Islands LEADER Local Action Group (LAG) during the completion and closure for the 2007-2013 programming period.	Meet completion and closure timetable set by the Scottish Government (2013/2014 and 2014/2015). Successful monitoring and audit visits by the Scottish Government (approx. two per annum).	ABC and A&I LEADER LAG ABC and A&I LEADER LAG	£X Staff time
CO1 & ETO1	Delivery of the 2014-2020 Argyll and the Islands LEADER Programme.	Secure the local delivery of the 2014-2020 Argyll and the Islands LEADER Programme through participation on appropriate Scottish Government and Scottish Rural Development Programme working groups. Prepare and submit the Local Development Strategy and Business Plan to the Scottish Government in order to bid for the Argyll and the Islands LEADER programme for 2014-2020.	Submission of one Local Development Strategy and one Business Plan for the Argyll and the Islands LEADER programme 2014-2020 (to include Helensburgh).	ABC and A&I LEADER LAG	£X Staff time

Notes: Ref (CO and SO) – reference to corporate outcome and service outcome which this particular outcome will contribute towards. ***Budget to be confirmed after budget decision in February 2014.**
 Leader partners: Argyll and Bute Council (ABC); Scottish Government Structural Funds Division (SGSFD); Argyll and the Islands LEADER Local Action Group (A&I LEADER LAG).

Theme – A Collaborative Helensburgh and Lomond (continued)					
Employability					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO1 & ETO1	Argyll and Bute Employability service maintains delivery of the UK Government's Work Programme and other supportive employability programmes.	<p>Ongoing development of the relationship with Working Links and delivery partners to secure arrangements for optimal delivery to the unemployed.</p> <p>Ongoing development of the relationship with partners with regard to other supportive employability programmes to ensure optimal delivery to clients through established Service Level Agreements.</p>	<p>Job entries under the claimant groups Job Seeker Allowance (JSA) 18-24 cohort and JSA 25+ cohort of the Work Programme to increase by 3% per annum.</p> <p>Job entries under the claimant group Employment Support Allowance (ESA) Flow of the Work Programme to increase by 1.5% per annum.</p>	ABC, Argyll Training, Arkle Training, JCP, LH, TO, TSH, 20/20C	£X Staff time
Skills Development					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO1 & ETO1	Skills development interventions respond to the needs of the Helensburgh and Lomond economy and support individuals and businesses realise their full potential.	<p>Work in partnership with Skills Development Scotland and appropriate Council and Community Planning Partners.</p> <p>Growth and development of the Argyll and Bute Employability Partnership to enhance service delivery aligned to customer needs.</p> <p>Delivery of bespoke Business Gateway workshops in Helensburgh and Lomond to build the economic capacity of start-up and existing businesses throughout Argyll and Bute.</p>	<p>Host the Youth Employment Activity Plan with Skills Development Scotland on behalf of Community Planning Partners.</p> <p>During 2013/2014 contribute to the development and implementation of the Strategic Skills Pipeline and the Youth Employment Activity Plan through the Argyll and Bute Employability Partnership.</p> <p>13 workshops to be delivered by Argyll and Bute Council's Business Gateway team in the Helensburgh and Lomond area (2013/14).</p>	<p>ABC and SDS</p> <p>ABC, HIE, SDS, JCP, AC, AVA, NHS CHP, AC UHI</p> <p>ABC</p>	£X Staff time

Notes: Ref (CO and SO) – reference to corporate outcome and service outcome which this particular outcome will contribute towards. ***Budget to be confirmed after budget decision in February 2014.**
 Leader partners: Argyll and Bute Council (ABC); Job Centre Plus (JCP); Lochaber Hope (LH); Tell Organisation (TO); Third Sector Hebrides (TSH); 20/20 Clearview (20/20C); Highlands and Islands Enterprise (HIE); Skills Development Scotland (SDS); Job Centre Plus (JCP); Argyll College (AC); Argyll Voluntary Action (AVA); National Health Service Community Health Partnership (NHS CHP); Argyll College University of the Highlands and Islands (UHI).

Theme – A Collaborative Helensburgh and Lomond (continued)					
Harness the Potential of the Community and Third Sector					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO8 & ET04	Harness the potential of the third sector and increase their capacity to deliver sustainable communities.	<p>Bespoke support to developing social enterprises from within and outwith the Council which meet with Council priorities (CHORD, EDAP).</p> <p>Work with Community Planning Partners to ensure the benefits of the Argyll and Bute Local Service Initiative (ABLSI) are realised into the medium to longer term.</p> <p>Support the Third Sector to take ownership of Council assets through the Third Sector Asset Transfer process.</p>	<p>As projects are identified on an annual basis within Helensburgh and Lomond (2013/14).</p> <p>Number of Argyll and Bute Council services, on an annual basis, implementing delivery in partnership with social enterprises and SE, through ABLSI (2013/14).</p> <p>Launch the Third Sector Asset Transfer Policy and Procedures (2013/14).</p> <p>Provide ongoing support for asset transfers within the process over the five-year period.</p>	<p>ABC</p> <p>ABC</p> <p>ABC (Social Enterprise Team, Estates and Legal)</p>	<p>£X</p> <p>Staff time</p>
CO8 & ET04	As above.	<p>Maximise external funding opportunities for Third sector groups.</p> <p>Continue to prepare and disseminate the Council's Funding Alert, Topic Sheets and online toolkits and resources such as GRANTnet.</p>	<p>Monthly Funding Alert and ongoing dissemination and facilitation of appropriate documentation to meet customer needs.</p>	<p>ABC</p>	<p>£X</p> <p>Staff time</p>

Notes: Ref (CO and SO) – reference to corporate outcome and service outcome which this particular outcome will contribute towards. ***Budget to be confirmed after budget decision in February 2014.**
 Leader partners: Argyll and Bute Council (ABC).

Compelling Helensburgh and Lomond

Theme – A Compelling Helensburgh and Lomond					
Increase Profile					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO1 & ETO1	Increase the profile of the Helensburgh and Lomond area to attract economically active new residents (individuals and families) inward investors and visitors in order to promote economic development.	Creation of a 5 year action plan detailing: <ul style="list-style-type: none"> • who is responsible? • resources required? • who we want to appeal to? • what are the Compelling messages for each key group? • how do we align with the other three Cs? • how do we reach target audiences? • who are our key partners? • how do we monitor? 	Approved plan with resources assigned.	ABC Comms team, ABC departments and other appropriate Community Planning Partners.	£X Staff time
CO1 & ETO1	As above.	Create and agree clear propositions based on <ul style="list-style-type: none"> • quality of life/family friendly environment • physical environment • economic opportunities Create consistent messages and campaigns to promote proposition.	Recognition of key messages (would require benchmarking/tracking). Increase press coverage. Track response to activities.	ABC Comms team ABC Economic Development SE VisitScotland	£X Staff time
CO1 & ETO1	As above.	Provide greater marketing and information to encourage economically active individuals and families to relocate to Helensburgh and Lomond: <ul style="list-style-type: none"> • offer practical relocation advice • improve profile information on Council website and provide single point of contact for enquiries • create packages of support around key propositions, including families with young children, young people and lifestyle enthusiasts. 	To be confirmed once action plan developed.	ABC Comms team, ABC departments and other appropriate Community Planning Partners.	£X Staff time

Notes: Ref (CO and SO) – reference to corporate outcome and service outcome which this particular outcome will contribute towards. *Budget to be confirmed after budget decision in February 2014.
Leader partners: Argyll and Bute Council (ABC); Scottish Enterprise (SE).

Theme – A Compelling Helensburgh and Lomond (continued)					
Increase Profile					
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners	Budget*
CO1 & ETO1	Increase the profile of the Helensburgh and Lomond area to attract economically active new residents (individuals and families) inward investors and visitors in order to promote economic development.	Provide greater support to businesses considering relocating to Helensburgh and Lomond liaising with Highlands and Islands Enterprise (HIE) and Scottish Development International (SDI).	To be confirmed once action plan developed.	SE SDI ABC Comms team ABC Economic Development	£X Staff time
CO1 & ETO1	As above.	Greater exposure for Helensburgh and Lomond by increasing visitor volumes: <ul style="list-style-type: none"> • support AISTP activities • target volume visitor entry points with ‘compelling’ information, with focus on heritage, culture and provenance, outdoor enthusiasts, food and drink tourists, and wildlife tourists • follow up visitors interested in returning/relocating/purchasing from area. 	To be confirmed once action plan developed.	AISTP, ABC Comms team, ABC Economic Development and ABC Community & Culture.	£X Staff time

Notes: Ref (CO and SO) – reference to corporate outcome and service outcome which this particular outcome will contribute towards. ***Budget to be confirmed after budget decision in February 2014.**
Leader partners: Argyll and Bute Council (ABC), Scottish Enterprise (SE), Scottish Development International (SDI) and Argyll and the Isles Strategic Tourism Partnership (AISTP).

ARGYLL AND BUTE COUNCIL
**HELENSBURGH AND LOMOND
AREA COMMITTEE**
COMMUNITY SERVICES
11 February 2014

GRANTS 2013/14

1.0 SUMMARY

- 1.1 This report details recommendations for the award of small grants to third sector organisations from the Community Development budget for events to support the John Muir Festival and the opening of the coast-to-coast John Muir Way (the new long-distance walking route between Helensburgh and Dunbar) between 17- 26 April 2014.
- 1.2 The Community Development team recognised that no Third Sector Grant funding would be available to support the Festival in April and so set aside a small amount of funding from the community development budget to help local organisations plan events and access funds from other grant providers, including Scottish Natural Heritage.
- 1.3 Applications for funding were sought for events being held to support the John Muir Festival using the Third Sector Grant application form to ensure the assessment and monitoring process is robust.

2.0 RECOMMENDATIONS

- 2.1 That the five organisations listed below are awarded funding from the Community Development budget in recognition of this one-off event.
- 2.2 Grants will only be awarded pending receipt of the correct paperwork and an approved financial check.

Ref No	Organisation	Total Project Costs	Amount Requested	Recommendation
2.2.1	Friends of Loch Lomond and The Trossachs	£2990	£500	£500
2.2.2	ArtsQuest SCIO	£8570	£2,870	£1000
2.2.3	Friends of Duchess Wood	£500	£250	£250
2.2.4	Helensburgh Explorer Scouts	£600	£300	£300
2.2.5	Soulwind	£11483	£961	£500

	Total Recommended	£2,550
--	--------------------------	--------

3.0 DETAIL

	Organisation	Rationale for grant allocation
3.1	Friends of Loch Lomond and the Trossachs	To support two John Muir Festival linked events, a Jimmy McGregor concert in the Victoria Halls that will pay homage to John Muir on April 24 and new drama to be performed on the John Muir Way/Three Lochs Way route on April 26 where 'John Muir' will meet 'Tom Weir' and around 100 walkers will converge on Goukhill.
3.2	ArtsQuest SCIO	To support the composition and performance of the John Muir Songcycle that will be written for, and performed in Helensburgh by an intergenerational group from the Helensburgh and Lomond community. The music will be written by local composer and musician Louise Burnett
3.3	Friends of Duchess Wood	To support the production of a John Muir themed walking theatre event at Duchess Woods in Helensburgh.
3.4	Helensburgh Explorer Scouts	To help the Explorers showcase their pioneering and fieldcraft skills at Hermitage Park on April 26 and give people an opportunity to make things using timber and rope. Also to link with the Friends of Loch Lomond and the Trossachs and provide refreshments and stewarding, plus information boards and leaflets about John Muir.
3.5	Soulwind	To support the John Muir Songline, a singing project involving choirs from Dunbar to Helensburgh, culminating in an event in Hermitage Park and being organised by the local singing group Soulwind.

4.0 CONCLUSION

4.1 All organisations have been contacted and grant applications assessed.

5.0 IMPLICATIONS

- 5.1 Policy: None
- 5.2 Financial: As per area budget allocation.
- 5.3 Legal: None
- 5.4 HR: None
- 5.5 Equalities Consistent with the Equal Opportunities policy of Argyll and Bute Council.
- 5.6 Risk: Monitoring of the process will minimise any risk to the Council
- 5.7 Customer Service: None

Margaret Fyfe
Community Development Manager
11 February 2014

For further information contact: Audrey Baird, Community Development Officer for Helensburgh and Lomond. Tel No: 01436 658735.

ARGYLL AND BUTE COUNCIL**HELENSBURGH AND LOMOND
AREA COMMITTEE****CUSTOMER SERVICES****11 FEBRUARY 2014**

HELENSBURGH & LOMOND MEETING CYCLE

1. SUMMARY

This report outlines the proposed cycle of meetings within the Helensburgh and Lomond area from April 2014 until April 2015.

2. RECOMMENDATIONS

2.1 Members are asked to agree the outlined cycle of Area Committee, Community Planning Group and Business Day meetings as detailed in the attached Appendix.

3. DETAIL

3.1 The Council considered a programme of meetings from April 2014 to April 2015 at their meeting on 23 January 2014.

3.2 In accordance with this programme, Helensburgh & Lomond Area Committee will continue with the existing cycle of meetings, such that:-

Area Committees will take place on the morning of the second Tuesday of April, June, August, October, December, February and April;

Pre agenda briefings will take place two weeks before the Area Committee meeting;

Community Planning Group meetings will take place quarterly, in the afternoon of the second afternoon in June, September, December and March; and

Business meetings will take place in the morning of the second Tuesday of May, September, November, January and March.

4. CONCLUSION

4.1 The Area Committee are invited to endorse the programme of meetings attached as Appendix 1.

5. IMPLICATIONS

Policy -	None
Financial –	None
Legal -	None
HR -	None
Equalities -	None
Risk -	None
Customer	None
Service -	

**Executive Director of Customer Services
29 January 2014**

For further information contact: Melissa Stewart, Area Governance Officer,
Kilmory, Lochgilphead – Tel. 01546 604331

Helensburgh and Lomond Schedule of Meetings

Pre Agenda Paper Issue	Pre Agenda Meeting	Papers to Governance and Law	Agenda Issue	AREA COMMITTEE MEETING	Venue	Start Time
Tuesday 18 th March	Tuesday 25 th March	Friday 28 th March	Tuesday 1 st April	Tuesday 8th April	Marriage Room	9.30am
Tuesday 20 th May	Tuesday 27 th May	Friday 30 th May	Tuesday 3 rd June	Tuesday 10th June	Pillar Hall	9.30am
Tuesday 22 nd July	Tuesday 29 th July	Friday 1 st August	Tuesday 5 th August	Tuesday 12th August	Marriage Room	9.30am
Monday 22 nd September	Tuesday 30 th September	Friday 3 rd October	Tuesday 7 th October	Tuesday 14th October	Pillar Hall	9.30am
Tuesday 18 th November	Tuesday 25 th November	Friday 28 th November	Tuesday 2 nd December	Tuesday 9th December	Pillar Hall	9.30am
Tuesday 20 th January	Tuesday 27 th January	Friday 30 th January	Tuesday 3 rd February	Tuesday 10th February	Pillar Hall	9.30am
Tuesday 24 th March	Tuesday 31 st March	Friday 3 rd April	Tuesday 7 th April	Tuesday 14th April	Pillar Hall	9.30am

Agenda Issue	Business Day	Venue	Start Time
	2014		
Tuesday 4 th March	Tuesday 11th March	Pillar Hall	9.30am
Tuesday 6 th May	Tuesday 13th May	Pillar Hall	9.30am
Tuesday 2 nd September	Tuesday 9th September	Pillar Hall	9.30am
Tuesday 4 th November	Tuesday 11th November	Pillar Hall	9.30am
	2015		
Tuesday 6 th January	Tuesday 13th January	Pillar Hall	9.30am
Tuesday 3 rd March	Tuesday 10th March	Pillar Hall	9.30am

Agenda Issue	Community Planning Group Meeting	Venue	Start Time
	2014		
Tuesday 11 th February	Tuesday 11th March	Pillar Hall	2.00pm
Tuesday 13 th May	Tuesday 10th June	Pillar Hall	2.00pm
Tuesday 12 th August	Tuesday 9th September	Pillar Hall	2.00pm
Tuesday 11 th November	Tuesday 9th December	Pillar Hall	2.00pm
	2015		
Tuesday 10 th February	Tuesday 10th March	Pillar Hall	2.00pm

This page is intentionally left blank